

URBAN/MUNICIPAL

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1987

Executive Committee
Agendas



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

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NOTICE OF MEETING

Executive Committee
Thursday, November 5, 1987
2:00 o'clock p.m.
Room 219, City Hall

J. J. Schatz, Secretary
Executive Committee

JJS/dg
att.

A G E N D A

1. ADOPTION OF THE MINUTES OF THE MEETING HELD:
 - (a) Thursday, October 8, 1987
 - (b) Thursday, October 22, 1987
2. CHAIRMAN'S REMARKS
3. CONSIDERATION OF COMMITTEE REPORTS (copy to follow)
 - (a) Transport and Environment Committee
 - (b) Parks and Recreation Committee
 - (c) Planning and Development Committee
 - (d) Legislation Committee
 - (e) Finance Committee

URBAN MUNICIPAL
NOV 4 1987
GOVERNMENT DOCUMENTS



4. DIRECTOR OF PROPERTY

- (a) 41 Stuart Street (adjacent to Custom House)

5. CAPITAL PROJECTS

- (a) T & E Comm. - Financing - Windermere Basin Rehabilitation Proj.
- (b) T & E Comm. - Street Lighting & Sidewalks - T B McQueston Bridge
- (c) Treasurer - Summary of Capital Proj. in Progress as at Sept. 30
- (d) City Solicitor - By-law - Enclave Clearance Programme

6. RESERVE ACCOUNTS

- (a) P & R Comm. - Financing - Playground Equipment - Bruce Park

7. STRATEGIC PLAN

8. OTHER BUSINESS

9. ADJOURNMENT

Thursday, October 8, 1987
2:00 o'clock p.m.
Room 219, City Hall

1(a)

The Executive Committee met:

There were present: Alderman Wm. McCulloch, Acting Chairman
Alderman B. Hinkley
Alderman R. Wheeler
Alderman P. Cowell

Absent: Mayor R. M. Morrow, Civic Business

Also present: Alderman D. Christopherson, part of meeting
Alderman T. Murray, part of meeting
Mr. L. Sage, Chief Administrative Officer
Mr. J. J. Schatz, Secretary, Executive Committee

The Chairman welcomed Alderman Wheeler who was appointed by City Council to fill the vacancy on the Executive Committee created by the resignation of Alderman S. Collins.

Welcoming of Alderman Wheeler to the Committee

The minutes of the meeting held September 24, 1987 were adopted as circulated to the members.

Adoption of Minutes

The Committee received a letter dated September 16, 1987 from Mr. David Crozier-Organ, Project Manager for the Custom House Project on Stuart Street, requesting the participation of the City with respect to the development of lands immediately adjacent to the Custom House on Stuart Street.

Custom House Project

The Committee referred same to the Chief Administrative Officer for a staff report on the feasibility of City involvement in this development. In addition, the Committee agreed to refer same to the Waterfront Committee for its review.

The Committee reviewed and approved for presentation to City Council the following reports:

Approval of Reports

- Fourteenth Report of the Transport and Environment Committee
- Seventeenth Report of the Parks and Recreation Committee.
- Nineteenth Report of the Planning and Development Committee
- Fifteenth Report of the Legislation Committee
- Seventeenth Report of the Finance Committee

In a letter dated June 25, 1987, the Parking Authority advised that inasmuch as a number of off-street parking facilities in the Barton Street and Parkdale Avenues areas are already operating at a deficit, the decision by City Council to return the parking meters to Barton Street and Parkdale Avenue will seriously effect the operation of these lots and same will become a severe drain on the resources of the Parking Authority. Mrs. Astley appeared before the Committee in this regard and advised that the Parking Authority will continue to monitor revenue and usage of these lots and if after a reasonable period of time it becomes obvious that the continued operation of these lots is not economically feasible, a recommendation will be made to consider closing certain locations or as an alternative operate them on behalf of the City on an management fee basis, which would mean that the operating loss would be assumed by the City of Hamilton.

Off-Street Parking
Barton and Parkdale
Area

Following discussion, it was agreed that no action would be taken to discontinue the use of the off-street parking lots in question until after a one year period has elapsed following the return of the last parking meters in the area in question.

Executive Committee
October 8th, 1987

Car Park No. 66
Increase of rates
effective January 1,
1988

As recommended by the Parking Authority in a report dated July 22, 1987, the Committee agreed to recommend to City Council that the monthly parking rate of \$15 which has been in effect since October 1985 for Municipal Car Park No. 66 - Cannon and Bay Street, be increased to \$20 monthly effective January 1, 1988.

Mrs. Astley appeared before the Committee in this regard and advised that the facility was developed for use in connection with Copps Coliseum and is operated by the Parking Authority on a management fee basis on behalf of the Corporation of the City of Hamilton. She further noted that since usage was to be rather limited other than on event nights, monthly permits were available for use from Monday to Friday between the hours 8 am and 6 p.m. for \$15 each. She further advised that arrangements were made to provide Navistar Corporation with approximately 80 permits and notwithstanding that the current rates for permit parking on surface lots in the Central Business district are now \$40 per month as compared to the recommended \$20 per month, Navistar Corporation is opposed to the recommended increase.

Magill Street Parking
Lot - extension of
Six months

As recommended by the Director of Property in a report dated October 6, 1987, the Committee agreed to recommend to City Council that the City Owned Parking Lot on Magill Street, contiguous to the Construction House of Hamilton Ltd. at 370 York Boulevard be maintained for an extended period of six months in anticipation of demand likely to result from proposed commercial expansion within the neighbourhood.

Mr. L. Kirkby of the Hamilton Construction Association and Mr. F. Reaume of the General Contractors Association appeared before the Committee and advised that they are in agreement with the recommendation of the Director of Property. It was noted that City Council in February, 1987 agreed to re-open this lot for a period of six months during which time its use was to be monitored.

1987 - 1991 Capital
Budget - Land Acquisition - Fessenden and Gurnett Neighbourhood

As recommended by the Director of Property in a report dated October 2, 1987, the Committee agreed to recommend to City Council that the project included in the 1987 - 1991 Capital Budget, (Item 35295, Land Acquisition - Fessenden and Gurnett Neighbourhoods), at a gross cost of \$365 000 be proceeded with at a revised gross cost of \$535 000 less recovery through resale of excess lands in the estimated amount of \$368 000 for a net cost to the City of \$167 000 and further that the cost of this project at a revised gross cost of \$535 000 (formerly \$365 000) less recovery through resale of excess lands in the estimated amount of \$368 000 (formerly \$285 000) in the net amount of \$167 000 (formerly \$80 000) be financed from the 1987 Capital Levy Account No. 0376-0298.

Former Foundry Site

As recommended by the Treasurer in a report dated October 5, 1987 the Committee agreed to recommend to City Council that the purchase of the former Foundry Site for parks purposes at \$425 000 as approved by City Council on September 29, 1987 with the adoption of Section 10 of the Sixteenth Report of the Parks and Recreation Committee be financed from the "Reserve for Lands Acquired Under The Planning Account" No. 0280-11.

Conference - Municipal
Non-Profit Housing
(Hamilton) - Windsor

As recommended by the General Manager of the Municipal Non-Profit Housing (Hamilton) in a report dated September 8, 1987, the Committee agreed to recommend to City Council that Alderman T. Cooke and Alderman D. Christopherson be authorized to attend the Ontario Non-Profit Housing Conference to be held in Windsor, October 21 - 23,

Executive Committee
October 8th, 1987

As recommended by the Treasurer in a report dated October 2, 1987, the Committee agreed to recommend to City Council that the timing for Department Head Interviews in the 1988 - 1992 Capital Budget Process be deferred from October to mid-November when the status of the Commonwealth Games bid will be known.

Timing Process
- 1988 - 1992 Capital
Budget

The Committee agreed to recommend to City Council that the City of Hamilton purchase two tables for the Gallery of Distinction Dinner scheduled for Wednesday, October 28, 1987 (consisting of ten (10) seats per table at \$40. per seat) at a total cost of \$800 and that this expenditure be financed from the Unclassified Account No. 0378-27XX.

Gallery of Distinction
Dinner

As recommended by the Director of Property in a report dated October 9, 1987 the Committee agreed to recommend to City Council that the City owned property, known as the former West Avenue School, located on the south west corner of West Avenue North and Barton Street East be leased to The Salvation Army for the period November 10, 1987 to January 5, 1988 for the nominal sum of \$1. with the tenant being responsible for all utility costs incurred during the occupancy of the building and the tenant indemnifying the City harmless as a result of their occupancy. The Committee also approved an expenditure of approximately \$2 000. to reactivate the heating system in the building for this short term. In addition, the Committee approved an overdraft in the Property Maintenance Division Account No. 0328-1333 - Civic Properties Rented - Repairs and Maintenance Buildings in the sum of \$2 000 representing the estimated cost to reactivate the heating system.

Former West Avenue
School

It was noted that financing of this approved overdraft will be covered by the unencumbered balance within the Property Maintenance Division's overall budget expected to be realized by the end of the budget year.

As recommended by the Director of Property in a report dated October 6, 1987 the Committee agreed to recommend to City Council that the contract with Falla Construction Limited for additions and alterations to City Hall be increased by \$13 712.43, from \$541 174.25 to \$554 886.68 and that payment of this amount to Falla Construction Limited be approved.

Falla Construction Ltd.
Additions/Alterations
To City Hall

In a report dated October 6, 1987, the Director of Property reported that Phase I of the Eatons Centre Project; the construction of the York Boulevard Parkade is on schedule and is to be opened for business on October 19, 1987. He further advised that Cadillac Fairview 's plans are progressing well for the next two Phases of the development; the demolition of the market parking ramp and the erection of a new Eaton's Store followed by the demolition of the existing Eaton's Store and the construction of a shopping mall.

Eaton's Project

Mr. Vyce further advised that a representative of Cadillac Fairview will appear before the Committee on October 22, 1987 for the purpose of more formerly updating committee members on the status of this project.

Executive Committee
October 8th, 1987

The Committee then met in camera (see private and confidential minutes) following which the meeting was then re-opened to the public.

The Committee agreed to recommend to City Council approval of the recommendation of the Board of Director's of the Hamilton Entertainment Convention and Facilities Inc. that Mr. B. K. Conacher, Managing Director/Chief Executive Officer of HECFI be designated in pay Grade 26 of the HECFI Salary Plan, as an employee at a salary rate of \$80 000, plus the 4.5% economic adjustment for a total salary of \$83 600 per annum effective January 1, 1987.

B. K. Conacher,
- salary rate increase

Adjournment

The meeting then adjourned.

Taken as read and approved.

J. J. Schatz, Secretary
Executive Committee

Alderman W. McCulloch, Acting
Chairman, Executive Committee

1987 October 28
Typed by D. Geroux

Thursday, October 22, 1987
2:00 o'clock p.m.
Room 219, City Hall

1(b)

The Executive Committee met:

There were present: Mayor R. M. Morrow, Chairman
Alderman Wm. McCulloch, Vice Chairman
Alderman B. Hinkley
Alderman R. Wheeler
Alderman P. Cowell

Also present: Alderman T. Murray, part of meeting
Alderman H. Merling, part of meeting
Alderman J. Gallagher, part of meeting
Mr. L. Sage, Chief Administrative Officer
Mr. J. Thompson, Acting Secretary

The presentation of certificates to Mr. R. Nutley, Director of Parks and Mr. J. Pook, City Arborist was postponed until the next regular meeting. The Secretary explained that Mr. Nutley is on vacation and Mr. Pook is attending a conference.

Presentation of
Certificates -
TABLED

The Committee reviewed and approved for presentation to City Council the following standing Committee reports:

Approval of
Reports:

- a. Fifteenth Report of the Transport and Environment Committee
- b. Eighteenth Report of the Parks and Recreation Committee
- c. Twentieth Report of the Planning and Development Committee
- d. Sixteenth Report of the Legislation Committee
- e. Fifteenth Report of the Personnel Committee
- f. Eighteenth Report of the Finance committee

With respect to the Parks and Recreation Report, Alderman Wheeler advised that Mr. Ralph Stewart, Manager of the St. Louis Cardinals will be meeting with the Baseball Sub-Committee to discuss the possible transfer of the team to Hamilton.

Mr. M. Pambianchi was in attendance to bring the Committee up to date on the status of the Cadillac Fairview/Eaton's Project. His presentation to the Committee revealed the following:

Cadillac Fairview/
Eaton's Project

1. New Parkade opened Monday, October 19, 1987
2. Demolition of the Market Parking Ramp will commence Monday, October 26, 1987
3. Site ready to commence construction of new Eatons Building January 15, 1988.
4. New Eaton's Store will open in mid-March 1989.
5. Balance of Project will be completed in August 1990.
6. Presently in the process of relocating underground services between the existing bank and store.

Mr. Pambianchi also displayed plans of the east and west elevations of the new Eatons' store. He also explained that they are investigating the possibility of constructing a tower to accommodate the 1890 City Hall Clock and its Bell as part of the new Hamilton Eaton Centre. He submitted that the tower will give the Project an identity adding however, that a final decision has not been made as a number of problems still remain to be resolved.

Executive Committee
1987 October 22

Provincial Grants

The Committee was in receipt of a copy of Item 5 of the Seventeenth Report of the Finance Committee dealing with the provincial grants, regional levy and regional government adopted by City Council at its meeting held October 13, 1987.

Sub-section (c) of the resolution requested that the Executive Committee study the total structure of regional government in the Hamilton-Wentworth area.

Following consideration, it was moved by Alderman Wheeler, seconded by Alderman McCulloch and carried that the Chief Administrative Officer be authorized and directed to make the necessary arrangements for a representative of the Provincial Government to brief City Council on the format and procedure involved in the Provincial Government undertaking a study and review of Regional Government in the Hamilton-Wentworth area similar to the Study being conducted for Haldimand-Norfolk.

The Committee also directed the Chief Administrative Officer to assemble all necessary historical background information on Regional Government in Hamilton-Wentworth as well as background information on other regional government structures.

The Mayor reported that he is in the process of making arrangements for City Council to meet with education officials to discuss ways and means of approaching the Provincial Government to improve the grant allocation to the City of Hamilton.

Installation of
Playground Equip-
ment

As outlined in a report of the Treasurer dated October 15, 1987, the Committee agreed to recommend to City Council that the \$25 000 required for the acquisition and installation of playground equipment at five sites, as approved by the Parks and Recreation Committee on October 20, 1987, be financed from the "Reserve for Acquisition of Lands Under the Planning Act", Account No. 0280-11.

Winter Cities '88

The Chief Administrative Officer reported that all necessary arrangements are progressing satisfactorily for the City's participation in the Winter Cities Showcase '88.

Custom House
Project

The Committee was in receipt of an information report from the Chief Administrative Officer dated October 22, 1987 advising that at the request of the Executive Committee he asked for a report from applicable Departments regarding the possible restoration of the Custom House and its surrounding land. The Departments have indicated that there are no requirements for this land on behalf of the City.

Mr. Don Warrenner, Owner of Custom House - 51 Stuart Street appeared before the Committee and requested that the City consider the possibility of purchasing the property located at 41 Stuart Street which is immediately adjacent to the Custom House to be developed and used for surface parking.

He explained that the Custom House is in the process of being restored and converted to a martial arts college which will accommodate approximately 100 - 120 students. The College is scheduled to open in September 1988. The Building Department has informed Mr. Warrenner that he will require 72 parking spaces in conjunction with the operation of the College. The only other land available in the immediate area for parking is the land at the rear of the Custom House which he hopes to develop into a Japanese Garden to complement the Custom House and College.

Executive Committee
1987 October 22

He proceeded to explain that he is in receipt of a firm Offer to Purchase the property for use as a computer phone factory.

Custom House Proj.

Following considerable discussion, it was moved by Alderman McCulloch, seconded by Alderman Wheeler and carried that the Director of Property be directed to undertake the preparation of a report on the market value of 41 Stuart Street for possible acquisition by the City for consideration by the Committee at its next meeting to be held November 5, 1987. The Parking Authority will also be requested to re-examine the economic viability of the City acquiring this property for parking for inclusion in the municipal parking system.

As outlined in a report of the Management Committee of the Canadian Football Hall of Fame and Museum, the Committee approved that the 25th Anniversary Logo for the Canadian Football Hall of Fame and Museum be included on the City of Hamilton letterhead for the year 1988 and that this matter be referred to the Special Adhoc Committee that was recently set up to review printing and graphics for implementation.

Canadian Football
Hall of Fame &
Museum - 25th
anniversary logo

The Committee was received an information report from the Canadian Football Hall of Fame Museum and Management Committee dated October 22, 1987 advising that the Management Committee at its meeting held October 19, 1987 accepted the resignation of Mr. William McBride, Managing Director effective December 31, 1987. The Mayor agreed to forward a letter of appreciation to Mr. McBride on behalf of Council.

Resignation of
Wm. McBride
Canadian Football
Hall of Fame

The Committee agreed to submit a by-law to City Council to Authorize the Construction of an Addition to the Terryberry Library at an estimated cost of \$1 566 000.

By-law - Terryberry
Library - addition

The Committee then met in camera (see private and confidential minutes)

The meeting then adjourned.

Taken as read and approved.

J. Thompson Acting Secretary
Executive Committee

Mayor R. M. Morrow, Chairman
Executive Committee

1987 October 27
Typed by D. Geroux



THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Property DATE 1987 November 3
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. 1.8.172(2719)

TO: CITY COUNCIL ☐ (OR) EXECUTIVE ☐ x
Committee

SUBJECT

Possible Purchase by City - Property Adjacent to
Custom House - 41 Stuart Street -

FOR INFORMATION

At its meeting held October 22, 1987, the Executive Committee considered a request from Mr. Don Warrener, owner of the Custom House, 51 Stuart Street that the City consider the possibility of purchasing 41 Stuart Street which lies immediately adjacent and east of Custom House, the said land to be developed and used for surface parking.

The Committee directed that a report be prepared with respect to this matter which would assist the Committee in their deliberations.

We have met with Mr. Warrener and his real estate agent and Mrs. Astley of the Parking Authority to gather some further information with respect to this property.

We note that Mr. Warrener is prepared to dispose of the property "for the sum of \$175,000, which would recover his costs in the property".

We believe this sum to be somewhat excessive.

We make this statement for two reasons:-

- (1) In our opinion, based on an analysis of industrial properties which have sold or are listed for sale, we believe the sum of \$175,000 exceeds fair market value. We make this assertion notwithstanding the fact that Mr. Warrener has in his possession a conditional Offer to Purchase the subject property in the sum of \$174,000. This Offer incidentally is now null and void as it is stale dated.

The subject property consists of 14,586 square feet of land (1/3 acre) upon which is situated a 5,592 square foot single storey concrete block dilapidated industrial building.

Continued...

In our opinion the subject property has a market value of \$150,000.00.

Please note that the subject property was purchased by Mr. Warrener on June 19, 1987 for \$150,000 with a \$40,000 down payment and a \$110,000 mortgage.

Assuming of course for one moment that the sale in June demonstrated the actions of a typical buyer and seller in the marketplace at that time and the sale represented fair market value, we believe the market for industrial properties has not altered since that time and the \$150,000 sale price still represents market value.

- (2) Assuming the City accepts Mr. Warrener's submission that he is entitled to recover "his costs" in the property, we believe the difference between the \$150,000 purchase price and \$175,000 proposed sale price is excessive, unless there are some hidden costs that we are unaware of.

In calculating "the costs" directly attributable to the purchase of the property, we have accounted for mortgage payments, lost interest on equity, legal fees and realty taxes for a six month period.

We have calculated these "costs" to be approximately \$13,425.00. When this sum is added to the original purchase price of \$150,000, the resulting "cost" in the property is \$163,425.00.

Notwithstanding the above, in our opinion, the so-called "costs" in a property does not necessarily reflect market value and I think this should be borne in mind.

As directed, the Parking Authority has reviewed their requirements for off-street parking at this location and more particularly the economic viability of establishing a lot in this area and are of the opinion that it is not required. We have obtained detailed information from Mr. Warrener on the operation proposed for the Custom House and notwithstanding, express the viewpoint that the establishment of an off-street parking facility in this location is not a priority, particularly when weighed against other properties which the City is seeking to acquire and the limited amount of funds available.

Continued...

Furthermore, while the Custom House development itself will generate a need for parking, the Parking Authority believes the gross income projected to be generated from the site would not satisfy the operating costs alone, not to speak of any return on capital invested in the real property.

To expand on this aspect of our report, we would point out the Parking Authority's lot on Mulberry Street, west of James Street North between Cannon Street West and Barton Street West is better located commercially, serving a number of retail businesses, a residential area and visitors to the Armouries. This lot, only satisfies expenses; it does however satisfy the needs of many businesses not simply one business which a lot at 41 Stuart Street would favour.

Finally, we would point out that street parking is available on Stuart and MacNab Streets.

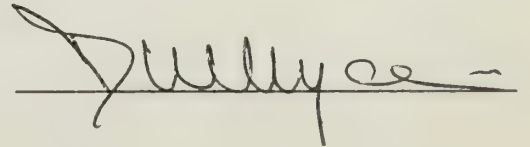
The Committee has asked staff for information on the total cost to develop a parking facility at this location. The cost is estimated as follows:

- Acquisition cost - \$150,000 - \$175,000
- Development costs - grading, paving, lighting etc.- \$125,000
- Parking control equipment \$15,000 - \$35,000 - depending on type of equipment required
- Demolition costs - \$15,000

Total Cost - \$305,000 to \$350,000

The Site would provide 51 spaces.

c.c. - Mr. L. Sage
Chief Administrative Officer
- Mrs. F. Astley, Parking Authority



THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1987 OCTOBER 28
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

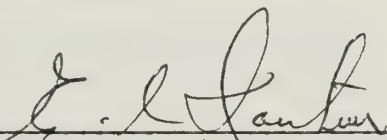
TO: CITY COUNCIL ☐ (OR) _____ EXECUTIVE ☒
Committee

SUBJECT

FINANCING CITY OF HAMILTON'S CONTRIBUTION, IN THE GROSS AMOUNT OF \$750,000 TOWARDS THE WINDERMERE BASIN REHABILITATION PROJECT.

RECOMMENDATION

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to finance City of Hamilton's contribution towards the Windermere Basin Rehabilitation Project at an estimated cost of \$750,000, with no eligible subsidies by the issuance of debentures for a period not to exceed 15 years recoverable from the mill rate levied on all rateable property. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$750,000 for a term not to exceed 15 years.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the committee, this project is included in the 1987-1991 Capital Budget as Project No. 36153 Page 5, to commence in 1987.

Please note this item was approved by the Transport and Environment Committee on October 13, 1987.

MEMORANDUM • CITY OF HAMILTON

5(b)

TO : Mr. J. Schatz, Secretary
Executive Committee

YOUR FILE:

FROM : John Thompson, Acting Secretary
Transport and Environment Committee

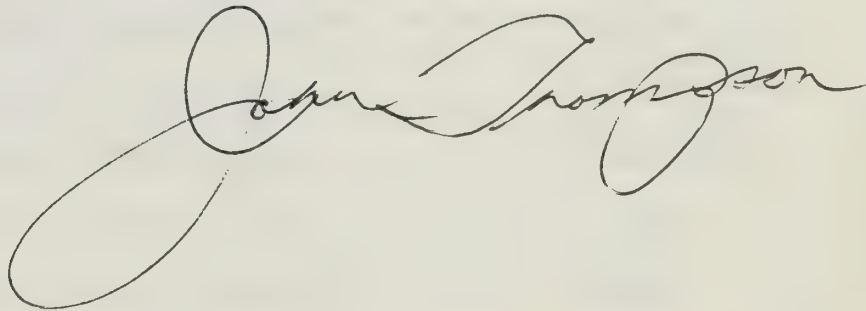
OUR FILE :

SUBJECT : T. B. McQUESTON BRIDGE
(HIGH LEVEL BRIDGE) -
STREET LIGHTING AND SIDEWALKS

DATE : November 3, 1987

At its meeting held Monday, November 2, 1987, the Transport and Environment Committee approved that the following recommendations be forwarded to the Executive Committee for ratification.

- (a) That approval be given to proceed with the rehabilitation of the street lighting and sidewalks on the T. B. McQueston Bridge (High Level Bridge) at an estimated cost of \$155 000. as referenced in the 1987 portion of the 1987 - 1991 Capital Budget as Project No. 37150.
- (b) That the Commissioner of Engineering be authorized and directed to undertake this work on behalf of the City of Hamilton.
- (c) That the Executive Committee be requested to recommend the amount and source of funds for this capital project.



JT:mjw

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1987 NOVEMBER 2
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

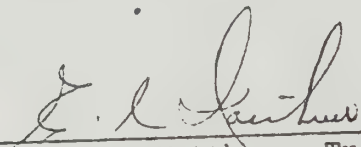
TO: CITY COUNCIL ☐ (OR) _____ EXECUTIVE ☒
Committee

SUBJECT

FINANCING THE REHABILITATION OF THE STREET LIGHTS AND SIDEWALKS ON YORK BOULEVARD HIGH LEVEL BRIDGE AT A GROSS COST OF \$155,000. .

RECOMMENDATION

That the cost of financing the rehabilitation of the street lights and sidewalks on York Boulevard High Level Bridge be financed from the 1987 Capital Levy, Account No. 0376-0298.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the committee, this project is included in the 1987-1991 Capital Budget as Project No. 37150 Page 5, to commence in 1987.

Please note this item was approved by the Transport and Environment Committee on November 2, 1987.

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1987 NOVEMBER 3
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ EXECUTIVE ☒
Committee

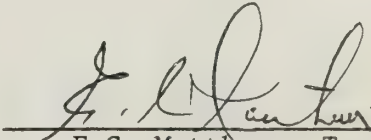
SUBJECT

CAPITAL PROJECTS IN PROGRESS AS AT SEPTEMBER 30, 1987.

RECOMMENDATION

1. That the Summary of Capital Projects in Progress as at September 30, 1987, be approved and that this information be forwarded to City Council for information.
2. That the following projects be removed from this Status Report because they have been satisfactorily completed and within budget or are being delayed to start in 1988.

<u>No.</u>	<u>Description</u>	<u>Gross Cost</u>
15	Relocation Expenses - Human Resources Centre	\$ 51,000
104	MacNab and Mary Street Bridges Over C.N. Rail and Parkdale Bridge Over Lawrence Road	135,000
301	Replacement of Ice Making System - Coronation Arena	725,000
303	Replacement of Ice Making System - Inch Park Arena	900,000
304	Replacement of Ice Making System - Parkdale Arena	725,000
306	Replacement of Ice Making System - Eastwood Arena	725,000
308	Replacement of Ice Making System - Scott Park Arena	600,000
361	Half-Way House - Chedoke Golf Course	60,000


E.C. Matthews, Treasurer

BACKGROUND

I enclose an eight page summary on the status of the 95 Capital Projects as at September 30, 1987, along with supporting information for those projects which are either not on the construction or budget target (or both) as indicated in columns (8) and (9).

Please note in column (4) that any project that has an asterisk indicates that the finish date has been changed by the Department Head since the last reporting to this Committee. The former date can be referenced by the Item No. in your three-ring binder.

Encl.

City of Hamilton
Treasury

SUMMARY OF CAPITAL PROJECTS IN PROGRESS
(000's)

as at September 30, 1987

Item No.	Project Description	Month/Year of Project		Gross Cost	Expended and Committed	Balance Available	Is the Project on Target? Yes or No	
		Start	Finish				Construction	Budget
		(3)	(4)				(8)	(9)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
<u>General Administration</u>								
1	Energy Conservation Program - 1983	07/83	12/87	200	176	24	Yes	Yes
2	Ceramic Belting Replacement and Window Repair - City Hall	01/85	06/87	40		40	Yes	Yes
3	Energy Conservation Projects - City Hall	06/84	12/87	730	350	380	No	Yes
4	Capital Construction Grant - General Hospital	10/85	12/87	870	856	14	Yes	Yes
6	Major Maintenance to Civic Buildings	05/86	06/88	200	195	5	Yes	Yes
9	Treasury Department Computer Program - Data Base and Fourth Generation Language	09/86	12/89	550	55	495	Yes	Yes
10	Handicapped Access to Recreational Buildings	09/86	12/88	100	Nil	100	Yes	Yes
11	Energy Conservation Projects	05/86	12/87	50	Nil	50	Yes	Yes
12	Construction Costs/Accommodation Requirements - Aldermen's Offices	06/86	05/87	705	647	58	Yes	Yes
13	Construction Costs/Accommodation Requirements - City Hall	07/86	12/87	88	43	45	No	No
15	Relocation Expenses - Human Resources Centre	04/87	06/87	51		51	Yes	Yes
16	Summer's Lane and Plaza-Landscaping and Entrance Improvement			200				
17	Treasury Department - Computer Software	08/87	12/87	100		100	Yes	Yes

SUMMARY OF CAPITAL PROJECTS IN PROGRESS

(000's)

as at September 30, 1987

Item No.	Project Description	Month/Year of Project		Gross Cost	Expended and Committed	Balance Available	Is the Project on Target?	
		Start (3)	Finish (4)				Yes or No Construction (8)	Budget (9)
(1-50)	<u>General Administration - Continued</u>							
18	Treasury Department Computer Environment Improvements	09/87	06/88	350			<div>No</div>	<div>No</div>
19	City Hall Computer Workstation Furniture	08/87	06/88	100	7	93	Yes	Yes
20	Energy Conservation to Civic Buildings			250				
21	Major Maintenance to Civic Buildings			250				
22	Construction Costs - Accommodations - City Hall			132			<div>No</div>	<div>No</div>
23	Blue Boxes for Recycling Materials	08/87	12/88	632		632	Yes	Yes
(51-100)	<u>Protection to Persons & Property</u>							
52	Fire Stn. E. Mountain - Limeridge Rd. & Upper Ottawa St./Construction	05/87	12/87	960	927	33	Yes	Yes
53	Fire Stn. E. Mountain, Limeridge Rd. & Upper Ottawa - Vehicle Purchase	06/86	11/87	275	258	17	Yes	Yes
54	Fire Stn. - Stone Church Road & Upper Wellington/Land Acquisition	08/86	09/87	160	154	6	Yes	Yes
(101-150)	<u>Department of Transportation</u>							
102	Land Acquisition - Fessenden & Gurnett Neighbourhoods	1986	1987	80	Nil	80	Yes	Yes
103	Road Access - Riverdale East Neighbourhood	08/86	10/88	377	16	361	<div>No</div>	<div>No</div>

SUMMARY OF CAPITAL PROJECTS IN PROGRESS
(000's)

as at September 30, 1987

Item No.	Project Description	Month/Year of Project		Gross Cost	Expended and Committed	Balance Available	Is the Project on Target?	
		Start	Finish				Yes or No	Budget
(1)	(2)	(3)	(4)	(5)	(6)	(7)	Construction	(9)
(101-150)								
Department of Transportation - Continued								
104	MacNab & Mary Street Bridges Over C.N. Rail & Parkdale Bridge Over Lawrence Road	08/86	12/87	135	10	125	<input type="checkbox"/> No Yes	Yes
105	Windermere Basin - Clean Up	1986	1987	750			Yes	Yes
106	Roxborough Avenue Reconstruction	06/86	12/87	390	364	26	Yes	Yes
108	High Level Bridge Street Lighting			155			<input type="checkbox"/> No Yes	Yes
(201-250)								
Parking Authority								
201	Victor K. Cops Trade Centre/Arena Parking Facilities	02/84	Unknown	1,700	1,431	269	<input type="checkbox"/> No Yes	Yes
202	Victor K. Cops Trade Centre/Arena Parking Facilities Additional Costs	09/85	Unknown	590	263	327	<input type="checkbox"/> No Yes	Yes
203	Parking Facility in Southeast Quadrant	1986	Unknown	800			<input type="checkbox"/> No Yes	Yes
204	Construction of Parking Garage - York Boulevard and MacNab Street	05/87	12/87	7,200	7,164	36	Yes	Yes
205	Land Acquisition and Development of Additional Parking Facilities in Various Locations	1987	Unknown	200				

SUMMARY OF CAPITAL PROJECTS IN PROGRESS
(000's)

as at September 30, 1987

Item No.	Project Description	Month/Year of Project		Gross Cost	Expended and Committed	Balance Available	Is the Project on Target?	
		Start (3)	Finish (4)				Yes or No Construction (8)	Budget (9)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
(251-300) Department of Public Works								
251	Replacement of Wentworth Street Steps - Lower Section	10/85	11/87*	230	198	32	Yes	Yes
253	Addition/Alterations to Yard Bldg. Brampton St. Dist. Yard #3	12/85	11/87*	293	293	Nil	Yes	Yes
254	Replacement of James Street Steps	05/86	12/87	300	156	144	Yes	Yes
255	Construction of Salt Dome - Chedoke Maintenance Depot	05/86	11/87*	131	124	7	Yes	Yes
256	Centralized Computer Fuel System	05/86	11/87*	300	226	74	Yes	Yes
257	Water Course Drop Structure - West of 350 Quigley Road	05/86	12/87	100	Nil	100	Yes	Yes
258	New Equipment Sanitation Division	04/87	12/87	180	169	11	Yes	Yes
259	Construction of New Mountain Public Works Yard	07/87	06/89*	2,007	2	2,005	Yes	Yes
260	New Equipment Central Garage	04/87	10/87	68	64	4	Yes	Yes
261	New Equipment Streets Division	05/87	12/87	340	151	189	Yes	Yes
262	Construction of Salt Dome Districts 2 and 3	06/87	12/87	310	1	309	Yes	Yes
(301-350) Department of Culture & Recreation								
301	Replacement of Ice Making System - Coronation Arena	05/86	08/87	725	481	244	Yes	Yes
302	Parkland Acquisition Programme	01/85	Unknown	500	1	499	Yes	Yes
303	Replacement of Ice Making System - Inch Park Arena	10/85	08/87	900	684	216	Yes	Yes
304	Replacement of Ice Making System - Parkdale Arena	05/86	08/87	725	492	233	Yes	Yes

SUMMARY OF CAPITAL PROJECTS IN PROGRESS
(000's)
as at September 30, 1987

Item No.	Project Description	Month/Year of Project		Gross Cost	Expended and Committed	Balance Available	Is the Project on Target?	
		Start	Finish				Yes or No	Budget
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
(301-350) Department of Culture and Recreation - Continued								
306	Replacement of Ice Making System - Eastwood Arena	05/86	08/87	725	535	190	Yes	Yes
307	Bikepaths (Phase 1)	05/86	05/87	330	118	212	Yes	Yes
308	Replacement of Ice Making System - Scott Park Arena	05/86	09/87	600	395	205	Yes	Yes
309	Construction of West Mountain Twin Arena - Mohawk and Upper Horning Golf Cart Storage Facility - King's Forest Golf Courses	Unknown	Unknown	6,605	185	6,420	<input type="checkbox"/> No	Yes
310		06/87	05/88*	64		64	<input type="checkbox"/> No	Yes
311	Bike Paths (Phases 2, 3 & 4)	05/87	12/90*	990	1	989	Yes	Yes
312	Renovations Artificial Ice Rink - Scott Park	06/87	12/87	350	14	336	<input type="checkbox"/> No	Yes
313	Hamilton Tennis Club - Improvements to Court Lighting	06/87	08/87	50	41	9	Yes	Yes
314	Brian Timmis Stadium Parking	05/87	12/87*	150	91	59	Yes	Yes
(351-400) Parks Division								
351	Ivor Wynne Stadium - Rehabilitation of N/S Stands - Press Boxes, Etc.	04/86	12/88	1,275	977	298	Yes	Yes
352	Ivor Wynne Stadium - Rehabilitation of North/South Stands	04/85	06/88	625	358	267	Yes	Yes
353	Mohawk Sports Park (Stage IV)	10/82	11/87	550	462	88	Yes	Yes
354	Waterfront Parks Development - Study Phase	09/84	12/87	150	141	9	Yes	Yes

SUMMARY OF CAPITAL PROJECTS IN PROGRESS
(000's)
as at September 30, 1987

Item No.	Project Description	Month/Year of Project		Gross Cost	Expended and Committed	Balance Available	Is the Project on Target?	
		Start	Finish				Yes or No	Budget
(1)	(2)	(3)	(4)	(5)	(6)	(7)	Construction	(9)
(351-400) Parks Division - Continued								
355	Mohawk Sports Park (Stage V)	08/85	12/87*	650	631	19	Yes	Yes
356	Chedoke Golf Course Storage and Workshop	06/86	06/88	161	Nil	161	<input type="checkbox"/> No	Yes
357	Track Facility - Mohawk Sports Park	05/86	06/88	300	Nil	300	<input type="checkbox"/> No	Yes
358	Floodlighting Fields - Mohawk Sports Park	10/86	10/87	120	Nil	120	Yes	Yes
360	Waterfront Parks Development - Consulting Services	06/86	12/87	200	92	108	Yes	Yes
361	Half-way House - Chedoke Golf Course	05/86	08/87	60	59	1	Yes	Yes
362	Mohawk Sports Park (Stage 6)	06/87	08/88	630	39	591	Yes	Yes
363	Mohawk Sports Park Construction of Utility Building	07/87	04/88	198		198	Yes	Yes
(401-450) H.E.C.F.I.								
401	Central Utilities Plant - New Equipment	05/85	12/87	316	300	16	Yes	Yes
402	Victor K. Copps Trade Centre/Arena	08/83	12/91	41,429	40,042	1,387	Yes	Yes
403	Automated Facilities Management Computer System	06/86	12/88	83	18	65	Yes	Yes

SUMMARY OF CAPITAL PROJECTS IN PROGRESS

(000's)

as at September 30, 1987

Item No. (1)	Project Description (2)	Month/Year of Project		Gross Cost (5)	Expended and Committed (6)	Balance Available (7)	Is the Project on Target?	
		Start (3)	Finish (4)				Yes or No Construction (8)	Budget (9)
(401-450) H.E.C.F.I. - Continued								
404	Victor K. Cops Trade Centre/Arena Renovations	07/87	12/87	130	30	100	Yes	Yes
405	Corporate Expense - Office Equipment	05/87	12/87	10	6	4	Yes	Yes
406	Corporate Expense - Equipment for Marketing Offices	05/87	03/88*	30	16	14	Yes	Yes
407	Central Utilities Plant - New Equipment	06/87	12/87	237	93	144	Yes	Yes
(501-550) Hamilton Public Library Board								
501	Kenilworth Branch Renovations	05/86	10/87	471	406	66	Yes	Yes
502	Replacement - Specialized Office Equipment and Furnishings	08/87	12/87	107	37	70	Yes	Yes
503	Terryberry Library Addition - 2nd Floor	08/87	12/88	1,566		1,566	Yes	Yes
(601-650) Planning								
601	Enclaves Clearance	08/87	12/91	3,000		3,000	Yes	Yes

SUMMARY OF CAPITAL PROJECTS IN PROGRESS

(000's)

as at September 30, 1987

Item No. (1)	Project Description (2)	Month/Year of Project		Gross Cost (5)	Expended and Committed (6)	Balance Available (7)	Is the Project on Target? Yes or No	
		Start (3)	Finish (4)				Construction (8)	Budget (9)
(651-700)								
Hamilton Convention Centre								
651	Hamilton Convention Centre Furniture & Equipment	06/86	12/87	62	54	8	Yes	Yes
652	Hamilton Convention Centre Furniture and Equipment	06/87	07/88	288	30	258	Yes	Yes
(701-750)								
Community Development Department								
701	Downtown Action Plan - Phase III B	07/86	12/87	1,300	1,223	77	Yes	Yes
702	Downtown Action Plan - Phase II	07/85	12/87	1,603	1,599	4	Yes	Yes
703	Downtown Action Plan - Gore Park Area & Extension	07/83	12/87	3,529	3,450	79	Yes	Yes
704	James St. North Streetscape	07/86	12/88	1,764	60	1,704	Yes	Yes
706	Downtown Action Plan - Phase IV	05/87	12/88	1,429	26	1,386	Yes	Yes
707	O.N.I.P. Corktown/Stinson	05/87	12/90	900	73	827	Yes	Yes
708	Facade Improvement Programme	07/87	12/87	200	5	195	Yes	Yes
709	Facade Improvement Programme	07/87	12/90	600		600	Yes	Yes
710	Downtown Action Plan - C.I.B.C.	09/87	12/87	80	4	76	Yes	Yes
711	Commercial Improvement Programme	06/87	12/91	2,500		2,500	Yes	Yes
712	P.R.I.D.E. Programme - Crown							
713	Point West/Stipeley - Phase II Streetscape Improvements - York	06/87	06/88*	100	10	90	No	Yes
714	Boulevard - MacNab To James Street P.R.I.D.E. Programme - Crown Point West/Stipeley - Phase I	06/87	06/88*	100	10	90	No	Yes
		09/87	12/91	800		800	Yes	Yes

1987 November 3

BLH:pjk

The Corporation of the City of Hamilton

BY-LAW NO. 87-

To Authorize:

THE ACQUISITION OF LAND FOR
THE ENCLAVES CLEARANCE PROGRAMME

WHEREAS the Ontario Municipal Board by Order dated the 25th day of September, 1987, (File No. E 871041), approved,

- (a) the expenditure of \$1,350,000.00 for the acquisition of land Enclaves Clearance Programme and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and
- (b) the issuance of the necessary debentures to a maximum of \$1,350,000.00 for a term not to exceed fifteen years by The Regional Municipality of Hamilton-Wentworth chargeable to the applicant corporation.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described as the acquisition of land for the Enclaves Clearance Programme, may now be proceeded with in accordance with the said Order of the Ontario Municipal Board dated the 25th day of September, 1987.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

PASSED this day of A.D. 1987.

City Clerk

Mayor

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1987 November 3
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ EXECUTIVE ☒
Committee

SUBJECT

FINANCING OF BRUCE PARK PLAYGROUND EQUIPMENT IN THE AMOUNT OF \$5,000

RECOMMENDATION

That the \$5,000 required for the acquisition and installation of playground equipment at Bruce Park, as approved by the Parks and Recreation Committee on November 3, 1987, be financed from the "Reserve for Acquisition of Lands Under the Planning Act", Account 0280-11.

for Roy Hammel

E. C. Matthews, Treasurer

BACKGROUND

The Parks and Recreation Committee approved of this issue at the meeting of November 3, 1987.

(6)

F O R A C T I O N

FROM Miss A. Schimmel, Director
Culture and Recreation Department

DATE October 26, 1987

TO Parks and Recreation Committee

Refer To File No. _____

Attention Of _____

Your File No. _____

SUBJECT

Bruce Park Playground Project.

RECOMMENDATION

That \$5,000.00 be allocated to the Bruce Park Playground Equipment Project to match those funds raised in the community for the installation of metal playground equipment on that site in accordance with the policy approved by City Council on 1986, May 13, and amended on 1986, October 28.

And, that the Executive Committee be requested to recommend the method of financing for this project.

Audelle M. Schimmel

BACKGROUND

1. This project has received a donation of \$2,500.00 from the Legion Branch 163 and has raised close to \$2,500.00 for the installation of the metal equipment for the park.

c.c. J. Schatz, Secretary ✓
Executive Committee

E. Matthews
City Treasurer

FILE No. _____			
DEPT. PUBLIC WORKS			
OCT 28 1987			
		INFO ONLY	REPT REQD
AD			
DS			
DP			
DCEM			
FLTS			
FENG			
DS			
RS			
PC			
RE			
MM			
CM			



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

NOTICE OF MEETING

Executive Committee
Thursday, November 19, 1987
2:00 o'clock p.m.
Room 219, City Hall

CA4 ON HBL AOS
CSIER

1987
URBAN MUNICIPAL

NOV 17 1987

GOVERNMENT DOCUMENTS

J. J. Schatz, Secretary
Executive Committee

JJS/dg
att.

A G E N D A

- A) 2:00 P.M. - MS. M. COPELAND - COPELAND MARKETING & COMMUNICATIONS INC.
- Print Communications Review
1. ADOPTION OF THE MINUTES OF THE MEETING HELD:
- (a) Friday, October 30, 1987 (Special Meeting)
 - (b) Thursday, November 5, 1987
2. CHAIRMAN'S REMARKS
3. CONSIDERATION OF COMMITTEE REPORTS (copy to follow)
- (a) Transport and Environment Committee
 - (b) Parks and Recreation Committee
 - (c) Planning and Development Committee
 - (d) Legislation Committee
 - (e) Personnel Committee
 - (f) Finance Committee

4. DIRECTOR OF PROPERTY

- (a) Ceramic Belting Replacement and Window Repairs - City Hall
- (b) 41 Stuart Street (Adjacent to Custom House)

5. CHIEF ADMINISTRATIVE OFFICER

- Winter Cities Showcase '88 - Bid Package

6. CAPITAL PROJECTS

- (a) Finance Comm. - Major Maintenance to Civic Buildings
- (b) Finance Comm. - Renovations to City Hall - \$454 000
- (c) Treasurer - Transfer of excess debenture issues
- (d) T & E Comm - Rescind - Local Improvement - Princess St.
- (e) T & E Comm - Commutation of Local Improvement Change - Lancing Dr

7. STRATEGIC PLAN (no copy)

8. OTHER BUSINESS

9. PRIVATE AND CONFIDENTIAL AGENDA (See attached agenda)

10. ADJOURNMENT

(A)

FOR INFORMATION

FROM Lou Sage, Chief Administrative Officer

DATE 1987 November 16

TO Executive Committee

Refer To File No. _____

Attention Of _____

Your File No. _____

SUBJECT

Print Communication

BACKGROUND

This refers to our concurrence to the joint request from Copeland Marketing & Communications Inc. and O.E.B. for permission to conduct a print communication review for the City of Hamilton as well as the Regional Municipality of Hamilton-Wentworth.

The gathering of the necessary material used in our print communication has been completed by the Consultant (Exhibit A attached). A display of this material will be available for the Executive Committee meeting on Thursday, November 19, 1987. The evident problems are lack of corporate identity (logo) inconsistency in colour presentation, and a pre-occupation with departmental identification. It is felt that a graphics manual for guidance in developing print material would be the first step in dealing with the multiplicity of print communications being issued by various parts of The Corporation of the City of Hamilton. .

The Consultants will be available at the Executive Committee meeting to discuss the problem. At a subsequent meeting of the Executive Committee scheduled for Thursday, December 03, solutions to the identified problems will be presented by the Consultants.

[Handwritten signature]

Exhibit A

November 16, 1987

PRINT COMMUNICATIONS REVIEW

Prepared for:

The Corporation of the City of Hamilton

Mr. Lou Sage
Chief Administrative Officer



25 Main Street West, Suite 1120
Hamilton, Ontario. L8P 1H1
416 528-2655, 528-5000

November 16, 1987

THE CORPORATION OF THE CITY OF HAMILTON

Based on our primary review of the Corporation of the City of Hamilton print communications, it is recommended that a further in-depth audit be conducted.

1. Establish consistent (disciplined) and integrated Corporate Identity.
2. Identify gaps in the communications program.
3. Address to update the visual image for the Corporation of the City of Hamilton. Address stylizing of the Corporate Crest as well as designing relevant department/event/committee logos where desirable.
4. Establish a consistent Department Identity and their relationship to each other and specific use.
5. Establish parameters for City communications requirements, i.e., central clearance mechanism for external communications standards as well as central clearance authority mechanism for the use of reproduction facilities for publicity material.
6. Establish parameters for what should be done internally and what expertise in communications should be purchased from outside.
7. Establish parameters for which should be 'for tender' items and which services should be purchased based on expertise quality of sole source purchases supplier.
8. Analysis and recommendations for the design and development of a reference Graphics Manual. This will result in achieving an overall Corporate 'Corporation of the City of Hamilton' graphic image, consistency and standards in both print materials as well as signage, banners, billboards, etc.
9. Identify and recommend areas where cost savings and production efficiencies may be achieved.



25 Main Street West, Suite 1120
Hamilton, Ontario. L8P 1H1
416 528-2655, 528-5886

THE CORPORATION OF THE CITY OF HAMILTON
Print Communications Analysis

Priority problems evident throughout

Regrettably, as a result of improper corporate identity, the Corporation of the City of Hamilton is not enjoying its deserving credit for all the good things that are being done for the citizens of Hamilton. Further, the visual image that is presently being projected to Hamiltonians as well as those outside the City is of marginal quality.

1. No consistent (disciplined) and integrated corporate identity. No reference to the Corporation of the City of Hamilton. No consistency or apparent standards for use of: 'Corporation of the City of Hamilton'; 'City of Hamilton'; 'Hamilton'.
2. No consistent department identity. No consistency in reference to the Corporation of the City of Hamilton by either departments or City-Funded Groups.
3. No central clearance mechanism for standards, (visual design, corporate protocol, reproduction quality etc.)
4. No corporate Graphics Manual for guidance in developing material.

THE CORPORATION OF THE CITY OF HAMILTON

Stationery

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- Mayor's stationery should be of better quality as this is the most direct method of presenting the Corporate Image.
- Mayor's stationery would be enhanced by embossing, with accompanying camera-ready logo, prepared for print purposes.
- An integrated Corporation of the City of Hamilton, but exclusive to each use, stationery recommended. (i.e., Mayor's Office, Aldermen, CAO, City Clerk, and various departments). This would further be identified by paper stock selection.

THE CORPORATION OF THE CITY OF HAMILTON

Proclamations and Invitations

Proclamations and Invitations convey a sense of prestige and importance as they are a direct and personal form of projecting the Corporation of the City of Hamilton image. Custom paper uses and modern design and printing techniques enhance a cosmopolitan image at an affordable cost.

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- Consideration of pre-designed invitations is desirable.
- Updated cosmopolitan border design and logo-type exclusive to the Corporation of the City of Hamilton is recommended.

THE CORPORATION OF THE CITY OF HAMILTON

Envelopes

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- Return envelopes used for tender, simply are addressed "E.A. Simpson", City Clerk, City Hall. This is especially inappropriate as companies are left to assume they are dealing with the Corporation of the City of Hamilton. It should be noted that potential suppliers of services to the Corporation of the City of Hamilton are in fact, the City's good image Ambasssadors, and creating a good impression with the suppliers is critical.
- Multiple colours and type faces are apparent.

Business Cards

Cards are fairly consistent in logo size, set-up, etc., but should have an updated, cosmopolitan image (except for minor exception where the job title has been dropped to the wrong line on one card.)

THE CORPORATION OF THE CITY OF HAMILTON

Memorandums

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- The Corporation of the City of Hamilton identity should be larger than the word "Memorandum".
- On memorandums with carbon paper, the department is only typed in. No formal identification is present.
- Memos should be printed in a pad form rather than simply photocopied.

THE CORPORATION OF THE CITY OF HAMILTON

Guide to Your City Hall

This publication is considered serious image advertising.

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- Marginal design quality and reproduction standards, i.e., Coat of Arms and type quality.

Municipal Handbook

Example of good communications material. Drop-in page changes are an excellent idea.

- Visual presentation is good: clean, uncrowded, simple in use and appearance.
- This booklet would further be enhanced by better graphic design discipline (i.e., established Corporate typestyle, design grid, etc.), more consistent with the overall Corporation of the City of Hamilton visual image.

Financial Report

As this report is available to anyone requesting it, visual image is critical. Use of new creative production techniques and technology applications is timely and would greatly and affordably assist in enhancing this product.

- Preferred graphic discipline is to use colour with discretion. Deviation from the corporate colour scheme should be supported through good reasoning. Primary Corporate colour application is recommended before application of secondary colour use.
(Define what City's corporate colour actually is.)

THE CORPORATION OF THE CITY OF HAMILTON
Grant Applications/Bylaws and Public Notices

Grant Applications

More attractive image presentation and packaging is recommended for projecting an exclusive image to the recipients of the grants who are in fact, the Corporation of the City of Hamilton Good Image Ambassadors and Taxpayers.

* Lack of Priorities, #1, 3, 4, as seen on page (2).

- No consistent and exclusive Corporation of the City of Hamilton design grid discipline. No design consideration appropriate to use.
- Pre-printed, colour-coded 8-1/2 X 11 folded booklets that comply with the overall Corporate Image recommended.

Bylaws and Public Notices

* Lack of the Four Priorities, #1, 2, 3, 4, as seen on page (2).

THE CORPORATION OF THE CITY OF HAMILTON
Committee Stationery

Canadian Football Hall of Fame and Museum, Canusa Games,
Hamilton Organizing Bid Committee 1994 Commonwealth Games,
Hamilton Status of Women, Mayor's Race Relations Committee,
Hamilton Veteran's Committee, Ontario Summer Games.

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- No consistent use of return address typeface, presentation discipline and information.
 - Marginal design graphic standards.
 - Use of trend temptations for logo designs, i.e., Status of Women - becomes outdated and therefore compromising to the new trends.

CORPORATION OF THE CITY OF HAMILTON
Legals

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- Stylized logo and updated Corporate Identity discipline would assist in projecting a better image.
- Modernized and disciplined Corporate design grid format is recommended.
- Colour coding is recommended.

THE CORPORATION OF THE CITY OF HAMILTON
Advertising

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- No consistency in typeface. No consistency in signature block placement and proportion.
- Recommended Ad size is 2 columns for appropriate design considerations. Placement considerations: legals and tenders in Business section. Notification of garbage services place on TV page. These would enjoy greater readership and response.

Employment Advertisements

Advertisements do not project a progressive image.

- Establishing of borders, formal and disciplined Corporate/Department Identity and design grid discipline desirable.

Kitchen Cleaner Ad

- No consistent visual Corporation of the City of Hamilton design grid discipline present.
- Reference to the Corporation of the City of Hamilton is minimized in comparison to the job description.

Historical Interpreter/Demonstrator

- Typeface use is too uniform - no differentiation made between position and who is offering the position, i.e., the Corporation of the City of Hamilton.

Senior Financial Management

- Grammar inconsistent with other advertisements.
- The position should be advertised, not the department.
- No white space or progressive presentation present. This will unlikely solicit the best response.

Occupational Therapist

- Establishing of tagline consistency desirable.
- Improper grammar, i.e., "Any resumes" and "All resumes" have both been used in advertisements. For professional consistency, decide on one only.

THE CORPORATION OF THE CITY OF HAMILTON
Human Resources

Stationery

- The Corporation of the City of Hamilton crest appears before Regional Municipality of Hamilton-Wentworth crest. If this is a political decision, this must be clearly recorded in a graphics manual for future assistance. A clear and consistent visual review is desirable.

Job Postings

When a positive visual image is projected to future employees, they will in turn adapt to those standards.

- All weekly position openings could be in one pre-designed newsletter, consistent with word processing capabilities.

Application for Employment

- Again, consistent visual Corporation of the City of Hamilton design grid discipline desirable. This will establish continuity in placement standards for the Corporation of the City of Hamilton crest use. Why does the Regional logo come first?
- On tracking form, stereotyping and grammar review recommended. Why are women and other visible minorities grouped together? Legal review may be desirable.

THE CORPORATION OF THE CITY OF HAMILTON
Department of Culture and Recreation

Hamilton Guide to Leisure

This brochure, even in its newsprint form is considered to be a direct form of Image Advertising.

* Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

- Department logo needs modernizing to more clearly define the functions of the department.
- Cover is too crowded and hard to read.
- There is an over use as well as inappropriate use of the Department logo. The logo is placed within the title letters, which is a questionable design method of use. The type contained in the logo is also running in two separate directions and this again, is in conflict with communications design standards.
- The headline and body text fonts should be standardized.
- The cover and inside of the brochure is cluttered.
- No established grid format of any kind apparent.
- An additional 8 page signature is recommended.

Bikeways

* Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

THE CORPORATION OF THE CITY OF HAMILTON

Recreation Centre Flyers

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- No perception of communications design principles apparent. Marginal knowledge and understanding for acceptable visual communications standards demonstrated, i.e., concept, design and quality standards.
- No design parameters reflecting the exclusive identity/image of the individual recreation centres.
- It appears that recreation staffs in their desire to be resourceful, do what should be considered professional expertise. It is recommended that staff be encouraged to work within parameters set by central clearance mechanism. Information is reproduced and distributed without awareness of the need for image consideration and cohesion.
- Lack of consistent visual parameters and standards. Lack of colour and/or pre-printed colour coded format.
- There is only marginal reference to the Corporation of the City of Hamilton, addresses, phone numbers, the Recreation Centre's identity.

THE CORPORATION OF THE CITY OF HAMILTON
Department of Culture and Recreation

Fit Day

Reasonable effort towards developing the Corporation of the City of Hamilton design grid demonstrated. Further design and Corporate Identity reference required.

* Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

Winterfest

* Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

- Creative positioning within an overall Corporate Design Grid discipline would greatly enhance the image and consistency projected.

Advertising for City Special Events

Advertising paid for by the Corporation of the City of Hamilton, but placed and designed by the Event Chairman.

* Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

- Creative positioning within an overall Corporate Design Grid discipline would greatly enhance the image and consistency projected.

Dundurn Castle

* Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

- No design parameters reflecting the exclusive identity/image of the individual museums.

- Confusing in design.

- Maps have no referencing, N., S., W., E.

THE CORPORATION OF THE CITY OF HAMILTON

Play our Fairways

Considered image advertising, this brochure directed to the public is suffering from an identity crisis. Logo wars are occurring and there is improper use of logo.

* Lack of Four Priorities, #1, 2, 3, 4, as on page (2).

- Marginal knowledge and understanding for acceptable visual communications standards demonstrated, i.e., concept, design and quality standards.
- Improper identity reference. No established effort to project a favorable long-term image.
- Marginal design standards throughout. Marginal discretion in illustration use.
- No perception of communications design principles apparent.
- Long term print communications of this type desire a pre-printed format at the very least, or the entire brochure printed. (Long term is defined as any print material used for a month or more.)

THE CORPORATION OF THE CITY OF HAMILTON
Department of Culture and Recreation

Internally Developed Museum Promotion Material

* Lack of Four Priorities, #1, 2, 3, 4, as on page (2).

- No perception of communications design principles apparent. Confusing in design. Marginal knowledge and understanding for acceptable visual communications standards demonstrated, i.e., concept, design and quality standards.
- Marginal quality and reproduction standards.
- No design parameters reflecting the exclusive identity/ image of the individual museums.
- Handwriting is normally not a recommended standard for body copy as this makes information look crowded, confusing and unprofessional.
- Lack of colour and/or pre-printed colour coded formats.
- Inconsistent in body and display type faces.

THE CORPORATION OF THE CITY OF HAMILTON
Parking Authority

25th Anniversary

* Lack of Four Priorities, #1, 2, 3, 4, as on page (2).

Hamilton Parking Authority Business Cards

* Lack of Four Priorities, #1, 2, 3, 4, as on page (2).

THE CORPORATION OF THE CITY OF HAMILTON
Fire Department

No exclusive Fire Department image although there is consistent Fire Department identity in communications materials.

* Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

- Good concept applications are evident in terms of promotional efforts i.e., Captain Squirt.
- Good professional community relations efforts and coverage.
- Consideration for better visuals and graphics quality is recommended.
- 3 different logo uses apparent. Inconsistent in both style and placement.
- Inconsistency exists in desirable stock (paper) applications: some are good, others are not.

THE CORPORATION OF THE CITY OF HAMILTON
Sponsorships

Library

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

Hug A Tree

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

Mum Show

Congratulations are in order for choosing a theme and understanding the value of thematic and visual consistency.

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- The brochure could be further enhanced by disciplined and established Corporate City typeface. The typeface used is undesirable for the reverse printing technique applied. The type is too small for a black background and as such, it does not hold up.
- The press release requires some consulting support. This event is a media to the public photo opportunity. Better visual image would motivate further media response.

Visions: Commonwealth Games

- * Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).
- No address is present if someone wishes to write for more information about the Commonwealth Games.
- Marginal headline display and writing.
- Typefaces are too numerous (4 conflicting typefaces are used). The typeface used in one instance is Santa Fey which is highly outdated. A use of two typefaces in a type-family is sufficient.
- Conflicting display typestyles.

THE CORPORATION OF THE CITY OF HAMILTON

Hamilton Mardi Gras

This is financially supported by the Corporation of the City of Hamilton and the Region, yet no City identity exists along with that of the Region.

* Lack of the Four Priorities, #1, 2, 3, 4, as on page (2).

- Poor quality lithography.

- No determined/defined design discipline.

Friday, October 30, 1987
8:30 o'clock a.m.
Room 219, City Hall

1(a)

Special Meeting of the Executive Committee

The Executive Committee met:

There were present: Mayor R. M. Morrow, Chairman
Alderman Wm. McCulloch, Vice Chairman
Alderman B. Hinkley
Alderman R. Wheeler
Alderman P. Cowell

Also present: Alderman G. Copps
Alderman D. Ross
Mr. L. Sage, Chief Administrative Officer
Mr. J. Crane, Copps Coliseum
Mr. B. Calder, Copps Coliseum
Mr. P. M. Eker, Acting City Solicitor
Mr. R. Roszell, City Solicitor's Office
Mr. J. J. Schatz, Secretary, Executive Committee

The Committee met in camera to discuss progress payments to Pigott Construction Co. Ltd. with regard to Copps Coliseum following which the meeting was opened to the public (see private and confidential minutes).

Pigott Construction
Progress Payments

As recommended by the Chief Administrative Officer in a report dated October 29, 1987, the Committee agreed to recommend the following to City Council:

- That the following progress payments totalling \$452 100. be made to Pigott Construction Company Ltd. for work performed relative to Copps Coliseum.

	<u>GROSS</u>	<u>NET</u> (Gross less 10% holdback)
- Progress Certificate of Payment #34 (for work performed up to Sept. 30/86) ...	\$146 743	\$132 069
- Progress Certificate of Payment #35 (for work performed up to Nov. 30/86) ...	\$203 245	\$182 921
- Progress Certificate of Payment #36 (for work performed up to July 31/87) ...	\$152 345	\$137 110
TOTAL	\$502 333	\$452 100

It was noted that holdbacks relative to the above payments (\$502 333) plus previous holdbacks total \$113 933. It was noted that the exception of Progress Certificate of payment #37, in the approximate amount of \$6 000 and the above noted \$113 933 holdback, approval of the above will finalize all payments to Pigott Construction Ltd. for the Arena Project.

(In favour of the recommendation were Mayor R. Morrow, Aldermen Wm. McCulloch, B. Hinkley and P. Cowell; Opposed was Alderman R. Wheeler).

The meeting then adjourned

Adjournment

Taken as read and approved.

J. J. Schatz, Secretary
Executive Committee

Mayor R. M. Morrow, Chairman
Executive Committee

1987 November 6
Typed by D. Geroux

Thursday, November 5, 1987
2:00 o'clock p.m.
Room 219, City Hall

1(b)

The Executive Committee met:

There were present: Alderman Wm. McCulloch, Vice Chairman
Alderman B. Hinkley
Alderman R. Wheeler
Alderman P. Cowell

Absent: Mayor R. Morrow - civic business

Also present: Alderman D. Christopherson,
Alderman T. Murray
Mr. L. Sage, Chief Administrative Officer
Mr. J. J. Schatz, Secretary, Executive Committee

The minutes of the meeting held Thursday, October 8 and October 22, 1987 were adopted as circulated to the Members.

Adoption of minutes

The Committee reviewed and approved for presentation to City Council the following standing committee reports:

- Sixteenth Report of the Transport and Environment Committee
- Nineteenth Report of the Parks and Recreation Committee
- Twenty First Report of the Planning and Development Committee
- Seventeenth Report of the Legislation Committee
- Nineteenth Report of the Finance Committee

Approval of Reports

Mr. D. Warrenner and Mr. M. Borkovich appeared before the Committee with respect to the Custom House project. Also in attendance were Mr. D. W. Vyce, Director of Property and Mr. J. Pavelka, Director of Public Works.

Custom House Project

Copies of a report dated November 3, 1987 from the Director of Property, advising that in his opinion the fair market value of the property at 41 Stuart Street is a \$150 000 as compared to the asking price of \$175 000 by Mr. Warrenner were distributed to the Members. In addition, Mr. Vyce advised that the Parking Authority has reviewed their requirements for off-street parking at this location and more particularly the economic viability of establishing a lot in this area and considered same is not required

In addition, Mr. Vyce advised that the estimated demolition cost for the warehouse structure on the property is \$15 000. and that the estimated cost to develop the land for 51 parking spaces which is the maximum the site could provide for, varies from \$140 000 to \$160 000.

Mr. Warrenner advised that he is required by city regulations to provide 72 parking spaces in connection with the Custom House development at 51 Stuart Street which is immediately west of the property in question. He advised that if the City does not acquire and develop this property (41 Stuart Street) for parking purposes, he will be required to utilize the entire rear yard of the Custom House property for parking purposes.

In discussing the possible acquisition and development of this property for park purposes, Mr. Pavelka advised that one of the difficulties he would have in recommending same, is that the City currently owns considerable property which has been designated for park purposes for which there are not sufficient funds available to develop. He advised that his Department would nevertheless undertake a review as to the need for additional parkland in this area, as well as the possibility of developing this site as a Japanese Garden.

Following considerable discussion, the Committee concluded that it could not justify the acquisition of this site for parking purposes but did agree to refer same to the Parks and Recreation Committee for a review as to the feasibility and desirability of acquiring and developing same for park purposes.

The Committee agreed that subject to the Parks and Recreation Committee and City Council agreeing to proceed with upgraded facilities at the Bernie Arbour Stadium in order to accommodate a professional baseball franchise, it would, as recommended by the Treasurer in a report dated November 5, 1987, recommend that the estimated cost of \$342 000 be financed from the Reserve for Capital Projects, Account No. 0280-27 and that the previously approved cost for the following projects be reduced as follows:

- Ivor Wynne Stadium - reduce by \$232 000 from \$ 1 900 000 to \$1 668 000
- Mohawk Sports Park - Phase VI - reduce by \$110 000 from \$630 000 to \$520 000

Copies of an information report dated October 28, 1987 from Mr. L. Sage, Chief Administrative Officer respecting the study and review of Regional Government in the Hamilton-Wentworth Region were distributed to the Members.

Mr. Sage advised that he has contacted the Ministry and has been advised that the study of the Haldimand-Norfolk Region is in progress and that requests have been made and approved by the Minister relative to studies in both the Niagara Region and the Ottawa-Carleton Region. In addition, he advised that the Ministry has received requests for studies from the Regions of Sudbury, Muskoka and Halton. In addition, it was noted that the Ministry has also received petitions signed by 75 ratepayers requesting that a review of Regional Government be undertaken in the Hamilton-Wentworth Region.

Following discussion, the Committee agreed to recommend to City Council that the Minister of Municipal Affairs be formally requested to undertake a study and review of Regional Government in the Hamilton-Wentworth Region.

The Committee directed that the matter of the Strategic Plan be placed on the agenda of the next meeting of the Executive Committee and further that the consultants be requested to present a summary of their findings and recommendations to date. The Committee directed that all members of City Council be advised of and invited to attend this meeting.

The meeting then adjourned.

Taken as read and approved.

J. J. Schatz, Secretary
Executive Committee

Alderman Wm. McCulloch
Acting Chairman,
Executive Committee

1987 November 9
Typed by D. Geroux

Proceed with upgrading
facilities - Bernie
Arbour Stadium

Study and Review of
Regional Government

Strategic Plan
- Next Agenda

Adjournment



4(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Property DATE November 17, 1987
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. 1.8.172(2719)

TO: CITY COUNCIL ☐ (OR) EXECUTIVE ☒
Committee

SUBJECT

41 Stuart Street - Property adjacent to Custom House

FOR INFORMATION

I enclose a copy of our report dated November 13, 1987 to the Parks and Recreation Committee with respect to the possible use of the above site for parks purposes.

Mr. Pavelka who was present at the meeting confirmed from the staff's point of view that the site is not required by the City for Parks purposes.

The Committee deliberated on the issue and pointed out that there are a number of parks throughout the City still waiting for purchase or development but have not proceeded because of funding and priorities.

The Parks Committee while very supportive of the efforts of Mr. Warrenner could therefore not recommend the purchase for parks purposes.

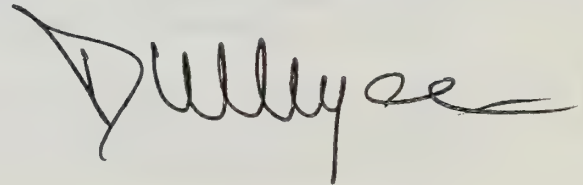
In an attempt to seek a solution to Mr. Warrenner's problems, rather than sell the property abutting Custom House to a third party other than the City and be subject to whatever a new owner may wish to use the property for and be subject to the manner in which a new owner may renovate the exterior, I suggested to Mr. Warrenner that he give some thought to leasing the property.

A lease has a number of advantages in my opinion:-

- (1) it would give Mr. Warrenner a return on his investment, hopefully commensurate with his investment after renovations.
- (2) As the owner, Mr. Warrenner would have total control of the renovations to the exterior and could be undertaken in a manner which would compliment Custom House.

Continued...

- (3) As owner, the site would always be available to Mr. Warrenner subject to the lease terms, for future expansion.
- (4) Subject to the approval of any tenant, the vacant land lying to the east of the building itself at 41 Stuart Street could be utilized by Mr. Warrenner's clients during times of day stipulated in any lease. Since Mr. Warrenner would be the landlord, he is in total control of this matter and can stipulate the terms.
- (5) The presence of a building abutting Custom House to the east does not detract from Custom House if renovated in my opinion. In fact, one could argue that it would compliment Custom House. There is as you are aware another industrial use building lying to the west of Custom House. The presence of both buildings abutting Custom House gives the street and the development thereon "some balance" in my opinion.



Encl.

- c.c. - Mr. L. Sage, Chief Administrative Officer
- Mr. J. Pavelka, Director Public Works
 - Mrs. F. Astley, Assistant Manager/Secretary
Parking Authority for the City of Hamilton
 - Miss A. Schimmel, Director, Culture & Recreation



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr.D.W. Vyce, Director of Property DATE 1987 November 13
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. 1.8.172(2719)

TO: CITY COUNCIL ☐ (OR) PARKS & RECREATION ☒
Committee

SUBJECT

41 Stuart Street - Property adjacent to Custom House.

FOR INFORMATION

Further to our report of November 3rd, 1987 addressed to the Executive Committee in regards to the above, a copy of which is attached hereto for easy reference, please be advised that Mr. L. Sage, Mr. Pavelka and the writer met once again with Mr. Warrenner in an attempt to seek a solution to Mr. Warrenner's problem.

In summary, it is Staff's opinion that the site is not required for any specific municipal purpose.

Our November 3rd, 1987 correspondence deals with the possible use of the subject property for parking purposes and dismisses the need based on an economic analysis.

Mr. Pavelka and the Parks Division Staff have delved into the possible use of the site for Parks purposes. A copy of Mr. Pavelka's report to the Parks & Recreation Committee is attached hereto. You can see from the plan that a number of parks are already present in the area.

As a result, both the Public Works and Culture & Recreation Departments are of the opinion that the purchase of the subject property for parks purpose is not a priority.

In conversation with Mr. Pavelka, he quite correctly points out that there is limited funds available for parks purchase and development. Many sites already acquired are not yet developed simply because of lack of funds and priorities. The purchase of 41 Stuart Street, not a priority in Staff's view, would compound the problem.

1987 November 13
Parks & Recreation Committee
Page 2

Continued

Attch's.

- c.c. - Mr. L. Sage, Chief Administrative Officer
- Mr. P. Baker, General Manager
Parking Authority
Attention: Mrs. F. Astley
 - Mr. J. Pavelka
Director of Public Works
 - Miss A. Schimmel
Director of Culture & Recreation

FOR ACTION

5.

FROM Lou Sage, Chief Administrative Officer

DATE 1987 November 11

TO Executive Committee

Refer To File No. 867-0001

Attention Of _____

Your File No. _____

SUBJECT

Winter Cities Showcase '88 Bid Package

RECOMMENDATION

- (1) That the City of Hamilton prepare a bid package for the Winter Cities Showcase to host a Winter Cities Conference in Hamilton in 1992.
- (2) That a letter from the Mayor be sent to the International Winter Cities Corporation no later than January 4, 1988 expressing our intent to place a bid to host this future event in Hamilton.

BACKGROUND

Lou Sage

The City of Hamilton is participating in the Winter Cities Showcase '88, in Edmonton in February of '88. This is in keeping with a Resolution of the June 23, 1987, meeting of Council that the Mayor address the International Winter Cities Advisory Committee and extend an invitation that the next International Winter Cities event be held in Hamilton.

In meeting with the Economic Development Department, they have offered to help in the bid preparation, audio/visual exhibit, booth, hospitality suite, promotion, presentation of bid and promotion at preceding Conference in Norway in 1990.

Estimated Expenditures and Revenues (Exhibit A) are attached. In summary, 500 delegates are required to break even. With the potential 1,000 delegates, approximately \$244,000 could be generated for the City of Hamilton. Based on these preliminary estimates, the Economic Development Department consider this Conference a viable venture for the City of Hamilton. Attracting this Convention would further enhance our image in the Global Community as a viable

destination for International Conventions.

Possible dates for this Exposition have been set as either the week of February 8 - 15, 1992 or February 15 - 23, 1992. February, being a slow month for conventions in Hamilton would provide for a great opportunity to fill a void in convention bookings. It would further give the local business community deserved exposure for their products and services - particularly those pertaining to the "Livable Winter Cities" theme.

A letter of intent from the Mayor must be received by the International Winter Cities Corporation by January 4, 1988 in order to proceed with our bid. This letter must include information concerning population, climate, City budget, convention and accommodation facilities and special aspects appropriate to this special event. A short list of Cities will be notified by January 11, 1988.

EXHIBIT A

ESTIMATED EXPENDITURES AND REVENUES

EXPENDITURES

Convention Facilities (approximate costs)

Convention Centre	2,000 x 6 = \$ 12,000
Copps Coliseum	6,500 x 6 = \$ 39,000
Event Charges	<u>\$ 20,000</u>
TOTAL	\$ 71,000

International Awards Program	\$150,000
Special Unique Cultural Events	\$ 50,000
Conference of Founding Mayors	\$200,000
1990 Promotion in Norway	\$ 50,000
Worldwide Promotion, i.e. mail, etc.	\$ 15,000
Copies of Material and Presentations for IWCC	\$ 10,000
10% of all Revenues Associated with Registration and Licencing	\$ 24,000
IWCC Think-tank in 1989 based on 8 people	\$ 30,000
IWCC Appointment from Host City	<u>\$ 40,000</u>
TOTAL	\$640,000

Revenue

Registration of delegates (1,000) at \$500 per	\$500,000
Trade Show Fees 115 (20' x 30') @ \$2,000 per	\$230,000
Licencing Sales	\$ 10,000
GRANTS - Federal	\$100,000
- Provincial	<u>\$ 50,000</u>
TOTAL	\$890,000

REVENUE = \$890,000

COSTS = \$640,000

Earnings = \$244,000 for the Municipality.

Based on projected fixed revenues including Trade Shows, licencing and grants. Approximately 500 delegates are required to break even.

TOTAL COSTS	\$640,000
FIXED REVENUES	<u>390,000</u>
REMAINING COSTS	\$250,000
500 Delegates @ \$500 per	\$250,000

Prepared by:

P. Jaycock
per

Gabe Macaluso, Manager
Tourism and Convention Services

P. Jaycock
per

Scott Galbraith, Manager
Business Development

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1987 NOVEMBER 13
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

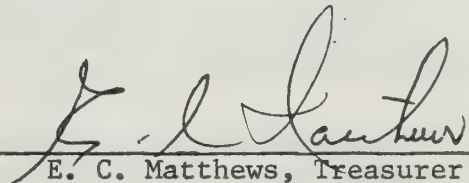
TO: CITY COUNCIL ☐ (OR) _____ EXECUTIVE ☒
Committee

SUBJECT

FINANCING CAPITAL BUDGET PROJECT "MAJOR MAINTENANCE TO CIVIC BUILDINGS" IN THE GROSS AMOUNT OF \$250,000.00.

RECOMMENDATION

That the cost of financing Capital Budget Project "Major Maintenance to Civic Buildings" in the gross amount of \$250,000.00 be financed from the Reserve for Capital Projects, Account No. 0280-27.



E. C. Matthews, Treasurer

BACKGROUND

For the information of the committee, this project is included in the 1987-1991 Capital Budget as Project No. K37501, Page 3, to commence in 1987.

Please note this item was approved by the Finance Committee on November 17, 1987.



NOV 1

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Property DATE 1987 November 11
Name & Title

FOR ACTION ☐ x FOR INFORMATION ☐ File No. (2719)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Major Maintenance to Civic Buildings

RECOMMENDATION

- (1) That the project, Major Maintenance to Civic Buildings included in the 1987-91 Capital Budget (Item 37501 Page 3) with a gross cost of \$250,000 be proceeded with at this time.
- (2) That the Executive Committee recommend the method of financing.

BACKGROUND

On Friday October 30, 1987 the Directors of the various Civic Departments appeared before a special meeting of the Finance Committee to discuss with the members of the Committee and other members of Council, the individual operating budgets each department has proposed for 1988.

You will recall my submission on behalf of the three Divisions of the Property Department.

To summarize, I stated that while we are submitting a budget indicating our increase of 4.5% in expenditures as requested, it is not a budget which I can recommend. When faced with wage and salary increases of 4%, increases in the cost of fringe benefits, increased costs of all utilities to keep our countless buildings operational and increased workload in all divisions, a 4.5% increase in expenditures is difficult, if not impossible to achieve and still perform at the same levels as 1987.

BACKGROUND - Continued...

You may recall that I indicated our Preventative Maintenance Program implemented by the City some years ago so that our buildings would be maintained in a condition for which we will be proud and in a condition which will not result in a loss of programming within the buildings, will suffer immensely. Preventative Maintenance is vital to the overall life of a building, ensures its use and enjoyment as designed for a greater period of time and adds to the aesthetic quality of a building.

I indicated on October 30th that our budget submission will list a number of maintenance items which we believe strongly should be undertaken but cannot because of the 4.5% budget limit.

I also indicated however that we will be examining the various Capital Accounts of the City's Budget to determine if any of the proposed maintenance expenditures for 1988 can be charged elsewhere and therefore have no impact on the 1988 mill rate.

In consultation with the Treasury Department officials, I am pleased to advise you that we have developed a list of maintenance items that we strongly feel should be undertaken by the City and with the approval of the Treasury Department, are recommending that the Major Maintenance to Civic Buildings Project included in the 1987-1991 Capital Budget be proceeded with and these maintenance items be undertaken through this project.

The maintenance items listed below are those that we wanted to include in our 1988 operating budget, but could not as a result of the 4.5% guide-line as established by Council. If the Finance Committee approves of our recommendation to proceed with the Major Maintenance Project, and the Executive Committee recommends a method of financing the project, and Council subsequently approves of both Committee recommendations, it will result in our Preventative Maintenance Program being maintained, no impact on the 1988 mill rate, and at the same time, our Department will be able to adhere to the 4.5% increase in expenditures in our operating budget.

All items presented for Major Maintenance consideration, if not funded, will ultimately need to be addressed in the future if not completed as part of 1988 submissions. If these projects are delayed, current operating budget maintenance funds will have to be expended for temporary repairs, most of which will be of no value when the permanent solution is finally funded. This will result in both increased short and long term costs for any of the listed projects not undertaken from 1987 Major Maintenance funding.

BACKGROUND - Continued...

Maintenance Items Proposed for Major Maintenance
to Civic Buildings - Capital Account

<u>LOCATION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Central Memorial Rec. Centre	Replace pool roof	\$ 35,000
Dalewood Recreation Centre	Replace roof	\$ 35,000
Walker Pool	Install sewer connection	\$ 19,000
MacNab Recreation Centre	Replace moveable hot pool floors	\$ 12,000
Military Museum	Repairs to exterior stone wall	\$ 1,000
MacNab Recreation Centre	Renovate plumbing hot pool	\$ 4,000
King's Forest Golf Club	Security lighting	\$ 1,500
King's Forest Golf Club	Install screen doors to kitchen	\$ 500
Central Services Building	Repair and re-coat roof	\$ 11,000
Chedoke Golf Club	Install holding tank - Halfway House	\$ 8,000
Cenotaph	Refurbish structure	\$ 10,000
Laurier Recreation Centre	Replace floor tiles checkrooms	\$ 6,000
Jimmy Thompson Pool	Replace acoustical ceiling	\$ 30,000
		<hr/>
		\$173,000
Mountain Arena, Rosedale, Lawfield, Scott Rink, Central Fire, Dundurn Castle Exterior, Military Museum Exterior, Various Fire Stations, Central Memorial, King's Forest Golf, Chedoke Golf, Ryerson, Bennetto, Huntington Exterior, Hill Park, Barton C.C., Football Hall of Fame, Kenilworth Composite -		
	Painting at various Locations	\$ 76,700
		<hr/>
	TOTAL	\$249,700

c.c. - Mr. L. Sage, Chief Administrative Officer
- Mr. E.C. Matthews, City Treasurer
- Mr. B. Hotrum, Treasury Department
- Mr. R. Hamel, Treasury Department
- Mr. R. Gillespie, Manager, Property Maintenance Division
- Mr. R. Martiniuk, Manager, Architectural Division

THE CORPORATION OF THE CITY OF HAMILTON

6(b)

FROM MR. E. C. MATTHEWS, TREASURER DATE 1987 November 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ EXECUTIVE ☒
Committee

SUBJECT

RELOCATION AND EXPANSION OF VARIOUS CIVIC DEPARTMENTS WITHIN CITY HALL

RECOMMENDATION

That subject to the approval of the recommendation of the Finance Committee to commence with the renovations of space on the first, third, fourth and mezzanine levels of City Hall at an estimated cost of \$454,000, in order to accommodate the Property Department, Department of Community Development, Culture and Recreation Department, Public Works Department, Purchasing Division of the Treasury Department and the Building Department, be financed from the Reserve for Capital Projects 0280-27, based on an approved reduction in cost to two projects known as replacement of ice systems for the Coronation and Parkdale Arenas. The final tender price on these projects reveals a savings at least equal to the amount required to complete these renovations in City Hall.


E. C. Matthews, Treasurer

BACKGROUND

The Director of Property was given the assignment to arrange accommodations for several Departments as a result of the extra space provided with the Human Resources Centre moved out of City Hall.

The report prepared by Mr. Vyce for the Finance Committee dated November 12, 1987, is attached for your information in order for the Committee to approve both the issue and the financing relative to this project.

Att'd



THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Property DATE November 12, 1987
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. (2719)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

**Renovation of Space in City Hall to
Accommodate Various Civic Departments**

RECOMMENDATION

- (i) That the Director of Property be authorized to commence with renovations to space on the first, third, fourth and mezzanine levels of City Hall at an estimated cost of \$454,000.00 in order to accommodate the Property Department, Community Development Department, Culture & Recreation Department, Public Works Department, Purchasing Division or the Treasury Department and Building Department.
- (ii) That the Executive Committee be requested to determine the method of financing the cost of the said renovations.

BACKGROUND

On November 6, 1987, the Accommodation Subcommittee considered and approved of a report submitted by the Director of Property dated November 3, 1987 with respect to the renovation of space within City Hall to accommodate a number of municipal departments.

The report is attached hereto for your perusal.

Following the meeting of the Accommodation Committee on Friday November 6th, the writer met with the City Treasurer to determine the method of financing the expenditure of funds required for this project.

The Treasurer views a project of this magnitude as a Capital Project and as such it is the prerogative of the Executive Committee to determine the method of financing.

BACKGROUND - Continued...

I can inform you however that the Treasurer will be recommending the method of financing to the Executive Committee in a way which will not impact upon the 1988 mill rate.

Subsequent to the meeting of the Accommodation Subcommittee, we once again met with Mr. J. Hindson, Manager of Systems to discuss further, the renovations in terms of computer requirements, and computer adaptable furniture and whether there is any funds available in the accounts Mr. Hindson administers that could be used to finance any part of the renovations.

Mr. Hindson informs me that there is approximately \$88,000 in an account for the purchase of Computer Workstation Furniture. These funds however were not designed for use in total renovation projects. In fact, Mr. Hindson advises that the \$88,000 is not sufficient to accommodate all the requests for changes currently at hand.

Mr. Hindson and the writer after a review of the plans are satisfied that everything has been designed appropriately from a computer use point of view within the confines of space available for the departments. We are the first to suggest however that roughly 20% of the offices are not of a sufficient size to accommodate workstation furniture and computer hardware. The limited amount of space available to work with makes it impossible for all offices to be of sufficient size to accommodate a workstation environment. We firmly believe that the best layout was achieved for all concerned under the circumstances.

In summary, while I have not attempted to quantify it, I would suggest to you that the renovations and relocation of Departments will achieve savings through administrative efficiencies, and savings through the avoidance of any Department of Labour order that might be placed before us if we do not take steps at present to eliminate the overcrowding that exists in some departments.

Attch.

Continued...

- C.C. - Mr. L. Sage, Chief Administrative Officer
- Mr. R. Martiniuk, Manager, Architectural Division
 - Mr. W. Selzer, Architectural Division
 - Mr. M.C.J. Watson, Manager, Real Estate Division
 - Mr. J. Avery, Purchasing Department
 - Miss A. Schimmel, Director, Culture & Recreation
 - Mr. J. Pavelka, Director of Public Works
 - Mr. E.W. Kowalski, Director Community Development
 - Mr. P. Kuppe, Building Commissioner
 - Mr. R. Gillespie, Manager, Property Maintenance Division
 - Mr. E.C. Matthews, City Treasurer
 - Mr. J.R.G. Leach, Regional Commissioner of Engineering
 - Mr. J. Hindson, Manager of Systems

BACKGROUND - Continued...

"If our proposal meets with favour (to create the Property Department etc.), we would recommend most certainly that the Architect's Department be relocated from the fourth floor of City Hall to the first floor upon the Personnel Department relocating to the I.B.M. Building. This of course would enhance co-ordination.

We would also recommend that the Community Development Department relocate from the third floor of City Hall to the first floor, occupying space, currently housing the Purchasing Department. The Purchasing Department would then be relocated to the fourth floor, now occupied by the Architect.

While this may seem rather disruptive, we believe it will achieve the best results. Many departments will benefit from the 'shuffle'. The Building Department will acquire much needed additional space, the Culture & Recreation Department will acquire additional space and the Community Development Department will be located 'front and centre' in the building where they can readily offer their product to the general public and make them more aware of the City's offerings."

Over the past number of months, as time permitted, we have devoted many hours of staff time, towards the preparation of a comprehensive plan which would implement the resolution of Council adopted in March of this year.

Our report which follows has now been completed and outlines the proposed relocation of departments, the benefits accrued, through the relocation, and the estimated cost of undertaking all works associated thereto. The report is to be read in conjunction with the set of floor plan drawings prepared by the Architectural Division of the Property Department which are enclosed for your perusal.

BACKGROUND - Continued...

Proposed Relocation of City Departments
City Hall

1. Relocate Architectural Division of the Property Department

It is proposed to relocate the Architectural Division of the Property Department from the fourth floor to the first floor, in a portion of the area formerly occupied by the Human Resources Centre. Currently there is a concrete block wall separating the Real Estate Division from the former Human Resources Centre space. An opening in this wall will be introduced in order that two of the divisions of the Property Department, Real Estate and Architectural, can be physically connected. The most obvious advantage of the connection is for co-ordination between the activities of both divisions and that of the Director whose office is located on the first floor.

A central reception area will be created at the entrance of the Property Department to accommodate visitors to both divisions. This will eliminate the majority of the "receptionist" duties now performed by the secretarial staff of the Architectural Division, thereby permitting them to devote themselves to other duties and responsibilities assigned to them.

The space occupied a number of years ago by the "telephone switchboard" of the City Hall is enclosed on three sides by floor to ceiling concrete block walls. It is proposed to convert this space to a meeting room which could be used jointly by both the Architectural and Real Estate Divisions. The nature of the business of both divisions calls for them to host a number of visitors at any one time to display large plans that can be viewed easily, and to conduct confidential meetings on Property matters. This space would be ideal for the purpose.

The First Aid Room would remain at its present location with access being through the Property Department.

In addition, as a result of the connection to be created between the divisions, it will become necessary to rearrange to a certain extent the space of the Real Estate Division.

BACKGROUND - Continued...

Estimated Cost of Renovations to Property Department Space -
- First Floor -

(A) Architectural Division

1. Property Maintenance Costs including electrical and telephone changes	\$ 20,425	
2. Carpèting (tiles)	\$ 6,258	
3. Privacy Dividers	\$ 2,971	
4. Furniture Requirements	<u>\$ 23,925</u>	\$ 53,579

(B) Real Estate Division

1. Property Maintenance Costs including electrical and telephone changes	\$ 18,550	
2. Carpet Tile Flooring	\$ 10,290	
3. Privacy Dividers	N/A	
4. Furniture Requirements	<u>\$ 3,695</u>	\$ 32,535

(C) Common Meeting Room & Connecting Corridor

1. Property Maintenance Costs including electrical and telephone changes - included in Item (A)		
2. Carpet Tile Flooring	\$ 1,428	
3. Privacy Dividers	N/A	
4. Furniture Requirements	<u>\$ 2,005</u>	\$ 3,433

Total Estimated Cost - Property Department \$ 89,547

- Compliment of Employees - 23
- Total Floor Area Affected - 4,237 square feet
- Estimated Cost of Work including furniture requirements - \$21.13 per square foot

BACKGROUND - Continued...

2. Relocate Community Development Department from
Third Floor to First Floor

The March '87 resolution of Council called for a relocation of the Community Development Department to the first floor of City Hall. Not only is it advantageous to have the Department located on the first level of the building so that they can advertise to a greater extent the product they have to offer to the public, but also it is absolutely necessary for the Department to relocate from the third floor for they have need for additional space which is not available at all on the third level of the building.

With the reorganization of Departments approved by City Council, the Non Profit Housing function and the responsibility for the development of the Waterfront was transferred to the Community Development Department together with three staff who currently are responsible for the programs. These staff members cannot be accommodated in the already congested area of the Community Development Department. The area on the first floor, being the current Purchasing Department and a portion of the former Human Resources Centre will provide the reorganized Community Development Department with the required space.

Estimated Cost of Renovations to Community Development Space -
- First Floor -

1. Property Maintenance Costs including Electrical and Telephone Changes	\$ 23,650
2. Carpet Tile Flooring	\$ 9,740
3. Privacy Dividers	N/A
4. Furniture Requirements	<u>\$ 7,930</u>

Total Estimated Cost - Community Development Dept. \$ 41,320

- Compliment of Employees - 14
- Total Floor Area Affected - 1,800 square feet
- Estimated Cost of Work including
Furniture Requirements - \$20.87 per square foot

BACKGROUND - Continued...

3. Relocate Vault Storage & Print Room Facility from
Fourth Floor to Basement

In order to provide adequate space on the fourth floor of City Hall to accommodate the Purchasing and Culture & Recreation Departments, it is proposed to relocate the vault storage and Print Room into the basement area of the building now used as a meeting room. While this move will consume a meeting room which are already in short supply, it was felt that the storage vault was occupying very valuable and useable "people space" the requirement of which far overrides the loss of the meeting room in our opinion.

The Regional Engineering Department has agreed to the relocation of the plan storage vault and printing machine to the basement.

The estimated cost of disassembling, moving and re-assembling the print machine, moving the storage equipment, venting the machine through an exterior wall and providing electrical and telephone service is \$7,500.00.

- Compliment of Employees - 2
- Total Floor Area affected - 700 square feet
- Estimated Cost of Work - \$10.71 per square foot

4. Relocate Purchasing Department from
First Floor to Fourth Floor

It is proposed to relocate the Purchasing Department from the first floor to the fourth floor of City Hall into space currently occupied by the vault storage and print room and a portion of the Architect's space.

The move will provide the Purchasing Department with additional space which it requires. Moreover, the layout of offices proposed will provide the Department's staff with a far greater degree of confidentiality when dealing with the persons they come in contact with daily in their business affairs.

Continued...

Estimated Cost of Renovations to Purchasing Department Space -
- Fourth Floor -

1.	Property Maintenance Costs including Electrical and Telephone Changes	\$ 30,180
2.	Carpet Tile Flooring	\$ 8,400
3.	Privacy Dividers	\$ 4,614
4.	Furniture Requirements	<u>\$ 13,585</u>
		\$ 56,779

-	Compliment of Employees - 10
-	Total Floor Area affected - 1,800 square feet
-	Estimated Cost of Work including Furniture Requirements - \$31.54 per square foot

5. Culture & Recreation Department - Fourth Floor

With the relocation of the Architectural Division to the first floor of the building, and the vault plan storage room to the basement, adequate space will be available on the fourth floor not only to house the Purchasing Department but also to provide greatly required space for the Culture & Recreation Department. Crowded and unhealthy conditions exist within the Culture and Recreation Department; three and four persons are sharing offices all of which does not lend itself to office efficiency. One person, I describe, is working out of a "windowless closet".

The remainder of space available on the fourth floor after occupancy by the Purchasing Department will permit the Culture and Recreation Department to provide appropriate accommodation for their staff compliment.

Continued...

Estimated Cost of Renovations to Culture & Recreation Department
Space - Fourth Floor -

1.	Property Maintenance Costs including Electrical and Telephone Changes	\$ 28,650
2.	Carpet Tile Flooring	\$ 11,676
3.	Privacy Dividers	\$ 2,404
4.	Furniture Requirements	<u>\$ 15,975</u>
		\$ 58,705

- Compliment of Employees - 27
- Total Floor Area Affected - 2,689 square feet
- Estimated Cost of Work including
Furniture Requirements - \$21.83 per square foot

6. Public Works Department - Fourth Floor

The re-allocation of space on the fourth floor will result in additional space being made available for use by the Public Works Department whose need is entirely justified. Public Works Department staff currently accommodated in locations remote from City Hall, frequently visit City Hall to conduct business in the course of their daily routine. Upon arrival, it is usually discovered that there is no desk or office space to accommodate them. The result is that they must accommodate themselves as best they can by using counter space and areas not really conducive to office use.

The additional space being made available to the Public Works Department will provide accommodation for two staff members and a small meeting room. The meeting room will be used jointly by Public Works Department and the Culture & Recreation Department, both of whom conduct numerous meetings, too large for standard office settings, throughout each working day.

Continued...

Estimated Cost of Renovations to Public Works Department -
- Fourth Floor - Including Common Meeting Room -

1. Property Maintenance Costs including Electrical and Telephone Changes	\$ 7,200
2. Carpet Tile Flooring	\$ 1,302
3. Privacy Dividers	\$ 1,292
4. Furniture Requirements	<u>\$ 11,345</u>
	\$ 21,139
- Compliment of Employees - 24	

7. Culture & Recreation Department - Hamilton Scourge -
- Mezzanine Floor -

The mezzanine level of the City Hall, lying between the second and third floors of the building, formerly provided space for the media and accommodated "special projects" staff from time to time. i.e. - Culture & Recreation summer staff, Canusa Games personnel etc.

With the relocation of the media to the second floor of City Hall, and the requirement for additional space for City office staff, it is proposed to make more productive use of the mezzanine space by renovating it to accommodate the staff of the Hamilton Scourge Project.

Renovating to the space will include modifications to the existing heating unit, air supply, electrical and telephone revisions, carpeting and privacy dividers. The total estimated cost of renovating the space is \$23,100.00.

8. Building Department - Third Floor

The Community Development Department is proposed to move to the first floor. The space vacated by this department under our proposal, will be allocated to the Building Department whose requests for additional space have been ongoing for the past number of years.

Continued...

The additional space being made available to the Building Department would result in their full occupation of the third floor and provide for the opportunity of rearranging certain divisions of the Department to result in a more efficient operation.

Estimated Cost of Renovations to Building Department Space -
- Third Floor -

1.	Property Maintenance Costs including Electrical and Telephone Changes	\$ 49,000
2.	Carpet Tile Flooring	\$ 9,534
3.	Privacy Dividers	N/A
4.	Re-arrangement of existing and the Supply of New Workstations by S.I.L. & Associates	\$ 71,533
5.	Additional Furniture Requirements	<u>?</u>
		\$ 130,067
-	Compliment of Employees - 83	
-	Total Floor Area affected - 7,056 square feet	
-	Estimated Cost of Work including supply, installation & re-arrangement of existing work stations - \$18.43 per square foot	
9.	Moving Expenses for all Departments	- \$3,800.00

In summary, the total estimated cost including a 5% contingency allowance, for renovating the space within City Hall as described above is \$454,000.00.

Continued...

The cost is apportioned as follows for your review:

1.	Total Property Maintenance Costs including Electrical and Telephone, Vault Storage Room and Mezzanine Renovations.....	\$ 208,255
2.	Total Carpeting Costs.....	\$ 58,628
3.	Total Cost - Privacy Dividers.....	\$ 11,281
4.	Total Cost - Furniture.....	\$ 78,460
5.	Total Cost - Rearrangement of Existing and Supply New Work Stations - Building Department.	\$ 71,533
6.	Moving Costs.....	\$ 3,800
		<hr/>
Sub Total.....		\$ 431,957
5% Contingency.....		\$ 21,597
		<hr/>
Total Cost.....		\$ 453,554
rounded to \$454,000.00		

While this is indeed a very sizeable sum, I would draw your attention to the advantages of such an expenditure:-

- (1) a more efficient administration
- (2) the elimination of unhealthy and crowded areas
- (3) better use of space from a "people" point of view
- (4) modernizes the space in the building which has virtually remained unchanged, except for paint for the past 25 years at a cost per square foot of approximately \$23.50.
- (5) Creates a better working environment directly affecting 185 personnel and 19,302 square feet of space.

It is proposed that the Property Maintenance Division staff will perform the actual construction together with the assistance of some outside trades. The entire project will require three to four months to complete.

Continued...

- c.c. - Mr. L. Sage, Chief Administrative Officer
- Mr. R. Martiniuk, Manager, Architectural Division
 - Mr. W. Selzer, Architectural Division
 - Mr. M.C.J. Watson, Manager, Real Estate Division
 - Mr. J. Avery, Purchasing Department
 - Miss A. Schimmel, Director, Culture & Recreation
 - Mr. J. Pavelka, Director of Public Works
 - Mr. E.W. Kowalski, Director Community Development
 - Mr. P. Kuppe, Building Commissioner
 - Mr. R. Gillespie, Manager, Property Maintenance Division
 - Mr. E.C. Matthews, City Treasurer
 - Mr. J.R.G. Leach, Regional Commissioner of Engineering

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1987 NOVEMBER 4
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) EXECUTIVE ☒
Committee

SUBJECT

TRANSFER OF EXCESS DEBENTURE ISSUES IN THE AMOUNT OF \$194,736.96 TO CAPITAL BUDGET PROJECT - CONSTRUCTION OF FIRE STATION EAST MOUNTAIN.

RECOMMENDATION

Please be advised that excess debenture issue revenue exists for the following projects:

Construction of the Quigley Road Fire Station

Ontario Municipal Board Order No. E840725

Debenture By-law No. 85-063

Amount Issued

\$840,000.00

Amount Required

711,769.69

Surplus Debenture Funds

\$128,230.31

Acquisition of approximately 317 acres of ravine land in the Stoney Creek Area, north of the Town of Stoney Creek and in the Red Hill Creek area, together with ravine lands located south of King Street, East of the Red Hill Creek, for drainage purposes

Ontario Municipal Board Order No. PFE 7993-61

Debenture By-laws No. 9591/67-157/68-192/69-181/76-132

Amount Issued

\$947,000.00

Amount Required

880,493.35

Surplus Debenture Funds

\$ 66,506.65

Total Surplus Debenture Funds

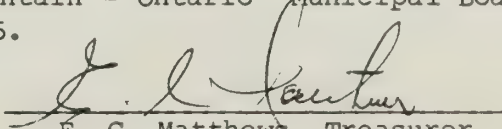
\$194,736.96

=====

It is recommended that the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for the transfer of these surplus debenture proceeds to be allocated to the following project:

Construction of Fire Station - East Mountain - Ontario Municipal Board Order No. E81695

Debenture By-law No. 82-24 - \$194,736.96.


E. C. Matthews, Treasurer

BACKGROUND

For the information of the Committee, the City of Hamilton policy in issuing debentures in the past was to secure the funds in the year the project was to commence. Both of these projects were done accordingly but the net result was the total amount debentured was not required, since both projects came in under cost.

c.c. Mr. D. Vyce, Property Department

c.c. Fire Chief L. G. Saltmarsh

MEMORANDUM • CITY OF HAMILTON

66d)

TO : J. J. Schatz, Secretary
Executive Committee

YOUR FILE:

FROM : John Thompson, Acting Secretary
Transport and Environment Committee

OUR FILE :

SUBJECT : PROPOSED CONSTRUCTION OF FINISHED
ROADWAY AND CURB (NORTH SIDE ONLY) -
PRINCESS STREET FROM SHERMAN AVENUE
TO THE EAST END

DATE : November 17, 1987

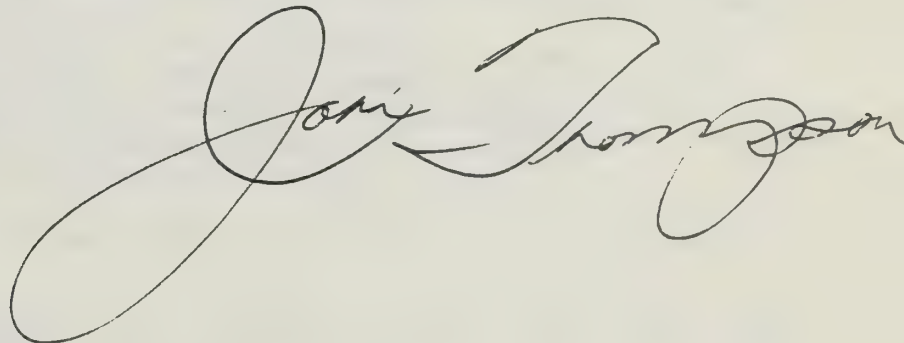
Attached for your information and attention is a copy of a report of the Commissioner of Engineering dated November 05, 1987 dealing with the subject matter adopted by the Transport and Environment Committee at its meeting held November 16, 1987.

You will note from the recommendations that the Transport and Environment Committee is recommending that these local improvements not be proceeded with and that Item 4 of the Eleventh Report of the Executive Committee adopted by City Council May 12, 1987 be rescinded.

Would you please arrange to present this matter to the Executive Committee for consideration and recommendation.

JT:mjw

Attachment

A large, stylized handwritten signature in dark ink, which appears to read "John Thompson". The signature is written in a cursive style with large loops and is positioned to the right of the typed name "John Thompson, Acting Secretary" in the header.

F O R A C T I O N

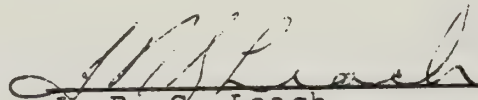
FROM Department of Engineering DATE November 5, 1987
TO Transport & Environment Committee Refer to File No. 816-59H
Attention Of R. P. Meiers
Your File No. 3-11.10.2

SUBJECT

Princess Street from Sherman Avenue to the
East End, Proposed Construction of Finished
Roadway and Curb (North Side Only)

RECOMMENDATION

- (1) That the Transport and Environment Committee recommend to the Executive Committee that the construction of a finished roadway and concrete curb (north side only) on Princess Street from Sherman Avenue to the east end as a local improvement not be proceeded with since a sufficiently-signed petition against the work has been received by the City Clerk.
- (2) That Item 4 of the 11th Report of the Executive Committee which was approved by Council on May 12, 1987, be rescinded.
- (3) That consideration be given to including the reconstruction of the sidewalk on the south side of Princess Street at the above-noted location, including regrading and surface-treating the roadway and installing additional catch basins in the 1988 Preliminary Reconstruction Program.


J. R. G. Leach
Commissioner of Engineering

BACKGROUND

At the August 17, 1987 meeting of your Committee, a report concerning the construction of Princess Street was tabled pending a meeting with Stelco by Alderman Valeriano.

Cont'd

Princess Street from Sherman Avenue to the
East End, Proposed Construction of Finished
Roadway and Curb (North Side Only)

Cont'd

On May 12, 1987, Council in adopting Item 4 of the 11th Report of the Executive Committee, approved the construction of the above-noted works under Section 12 of The Local Improvement Act. Under Section 12 of the Act, the work may proceed, unless a sufficiently-signed petition against the work is received by the City Clerk. In order for the petition to be sufficiently-signed against, it must be signed by a majority of the owners and the assessed value of their lots must be at least 50% of the total assessed value of the lots abutting the works.

We have been notified by the Clerk that 5 of the 8 owners have signed the petition against the work. The assessed value of their lots is \$335,143.00 which represents 94% of the total assessed value (\$358,311.00) of the lots on Princess Street.

A meeting was held on Princess Street with Alderman Valeriano, representatives from this department, the Public Works Department and the owners on Princess Street to discuss the alternatives that may be available to rehabilitate Princess Street. In a letter dated October 14, 1987, the following alternatives were outlined to each of the 8 owners.

- (1) Construct a finished roadway and mountable concrete curb (on the north side only) and reconstruct the sidewalks on the south side.
- (2) Construct a finished roadway and reconstruct the sidewalks on the south side.
- (3) Regrade and surface-treat the roadway (stone chips and tar) and reconstruct sidewalks on the south side).

Each of these alternatives would involve the installation of additional catch basins to alleviate ponding problems on the street.

Seven of the eight owners responded to the letter, five in favour of Alternative 3 and two in favour of Alternative 2.

Cont'd

6d
- Page 3 -
November 5, 1987

Princess Street from Sherman Avenue to the
East End, Proposed Construction of Finished
Roadway and Curb (North Side Only)

Cont'd

CONCLUSIONS

Based on the responses received, we recommend that the construction of a finished roadway and curb (north side only) on Princess Street not be proceeded with under The Local Improvement Act. However we recommend that the sidewalk on the south side be reconstructed, the roadway be regraded and surface-treated and a suitable number of catch basins be installed to alleviate the drainage problems.

RPM:mm

R. N.

c.c. G. S. Spencer, Director, Engineering Services
Att: K. Lapins

c.c. Public Works Department
Att: J. G. Pavelka, Director

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1987 NOVEMBER 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

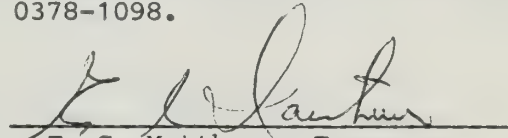
TO: CITY COUNCIL ☐ (OR) EXECUTIVE ☒
Committee

SUBJECT

FINANCING THE COST TO COMMUTE A PORTION OF THE LOCAL IMPROVEMENTS ON LOTS 6 AND 43, PLAN M-227, LANCING DRIVE, IN THE AMOUNT OF \$3,766.02

RECOMMENDATION

That the cost to commute a portion of the local improvements on Lots 6 and 43, Plan M-227, Lancing Drive, at a gross cost of \$3,766.02, be financed from the account "Local Improvement - Levies on Exempt Properties", No. 0378-1098.


E. C. Matthews, Treasurer

BACKGROUND

Please note this item was approved by the Transport and Environment Committee on November 16, 1987.

6(e)

MEMORANDUM • CITY OF HAMILTON

TO : J. J. Schatz, Secretary
Executive Committee

YOUR FILE:

FROM : John Thompson, Acting Secretary
Transport and Environment Committee

OUR FILE :

SUBJECT : LANCING DRIVE - PROPOSED COMMUTATION DATE : November 17, 1987
BY THE CITY OF ROADWAY AND CURB LOCAL
IMPROVEMENT CHARGE

This is to inform you officially that the Transport and Environment Committee at its meeting held November 16, 1987 adopted the following recommendations of the Commissioner of Engineering as outlined in his report dated October 09, 1987.

1. That the City commute a portion of the Lancing Drive roadway and curb local improvement charge attributable to Lots 6 and 43. Plan M-227, Hamilton Mountain Industrial Part No. 1 in the amount of \$3 766.02 so that the owner's portion of the charge will reflect only the portion of roadway and curb actually constructed.
2. That the Executive Committee be requested to recommend the method of financing this commutation.

Would you please arrange to present this matter to the Executive Committee for consideration and recommendation.



JT:mjw



E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

NOTICE OF MEETING

Executive Committee
Thursday, December 10, 1987
2:00 o'clock p.m.
Room 219, City Hall

CA4 ON HBL A05
C 51E8
1987

J. J. Schatz, Secretary
Executive Committee

JJS/dg
att.

A G E N D A

1. ADOPTION OF THE MINUTES OF THE MEETING HELD:
 - Thursday, December 3, 1987
2. COPPS COLISEUM - CASH ALLOWANCES
 - (a) Concession Allowance "R" - Concessions - Charge No. 20
 - (b) Contingency Allowance "J" - Charge No. 219
3. OTHER BUSINESS
4. PRIVATE AND CONFIDENTIAL AGENDA (See attached agenda)
5. ADJOURNMENT

URBAN MUNICIPAL

DEC 16 1987

GOVERNMENT DOCUMENTS

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